Pop-Up Session Presentation
Proposal Worksheet

*Please note: This document is to be used to prepare your submission data only. All submissions must be entered in the online submission portal: https://ww6.aievolution.com/aih2501/*.

Pop-Up Session (25-minute) – A short and interactive session designed to deliver bitesize, timely, targeted learning. These sessions are held outside of session rooms, in an open area of the convention center. Pop-up sessions can involve a single presenter, or up to a **maximum of three** presenters.

**Title**
The title should be clear and concise. (Suggested length: up to 7 words) *If selected, the title you provide will be used in the online session listing and program and may be edited for marketing purposes. Limit of 500 characters.*

**Presenters**
Please note, you may have a maximum of two (2) co-presenters, for a total of 3 presenters for the one-hour session. A biography is required for all presenters and moderator. If you do not have the biography information you can add a placeholder. If accepted each presenter and moderator will have the opportunity to update the biography and add a headshot.
A Presenter must be defined for this proposal. Are you the Presenter?

**Description**
Provide a clear summary of the information to be presented. Make specific note of pertinent tools or resources that will be shared. *If selected, the description you provide will be listed online and may be edited for marketing purposes.*

**Learning Outcomes**
State specifically what knowledge and skills attendees should be able to demonstrate following the presentation. Learning outcomes must clearly support the presentation description and stand on their own as measurable, realistic, and attainable goals. Use specific verbs that clearly and concisely identify a measurable behavior. (Limit 1500 Characters)

- 1 outcome required (up to 100 words)

Each outcome should:

- Complete the sentence “Upon completion the participant will be able to…”
- Stand on its own as a measurable, realistic, or attainable goal/ function
- Be one sentence in length
- Appear/be listed in descending order of emphasis
- Illustrate skills to be developed
- Identify expected behaviors, concepts and knowledge participants will be able to demonstrate and apply at the end of the session.
- Have relevance to OEHS
- Begin with different verbs/words
Click here for examples of acceptable learning outcome verbs/words.

Outcomes should not:

- Use ambiguous verbs that cannot be measured such as: appreciate, become familiar with, comprehend, demonstrate an understanding of, understand, know, grasp, show knowledge of, or learn.
- Have more than one (2) outcomes for each presentation.

*Topic
Please select one primary topic area (required) and up to two secondary topics (optional). This information will be used to place sessions into appropriate tracks, for scheduling purposes and marketing. Complete topic list can be found here: https://aiha-assets.sfo2.digitaloceanspaces.com/AIHA/aihaconnect/2025-Topics.pdf

*Primary Topic (Choose 1) Secondary Topics (Choose Up To 2)
Aerosols and Airborne Particulates
Artificial Intelligence (AI)
Big Data
Biosafety/Microbiology
Changing Workplaces, Workforce, and Work Arrangements
Chemical Hazards
Communication and Training
Communicating OEHS Concepts
Computer/Mobile Apps and Tools
Confined Spaces
Construction
Emergency/Incident Preparedness and Response
Engineering Controls and Ventilation
Epidemiology
Ergonomics
Ethics
Exposure Banding/OELs
Hazard Recognition/Exposure Assessment

Health Care
Human Capital/Environmental Social Governance (ESG)
Indoor Environmental Quality
Laboratory Health and Safety
Management/Leadership
Nanotechnology
Noise/Hearing Loss Prevention
Protective Clothing and Equipment
Radiation (Ionizing and Nonionizing)
Respiratory Protection
Risk Assessment and Management
Safety
Sampling and Analysis
Sensor Technology
Standards, Regulations and Legal Issues
Thermal Stress
Total Worker Health®
Toxicology

*Pop-up Education Proposal Agreement
Please read the following and check the acknowledgement at the bottom.

- All proposals must be submitted electronically via this online form.
- Proposals left in draft form at the time of the submission deadline will NOT be considered.
- By submitting this proposal, you agree that if it is selected, you and any co-presenters listed will present this session at AIHA Connect.
- If there is an emergency that prohibits you from speaking, you are responsible for finding a replacement speaker to present your exact material. You must notify AIHA staff directly of any cancellations or presenter changes in writing.
- All speakers are required to register for AIHA Connect and are responsible for the arrangements and fees associated with their own registration, transportation, hotel lodging, meals, and any incidentals.
- It is understood that all accepted sessions will undergo editing to conform with AIHA editorial and marketing guidelines.
- The primary presenter acknowledges that if any copyrighted materials are used as part of the session, the presenters are solely responsible for securing permission for use from the copyright owner(s).
• It is understood that sessions are only to contain educational content and are not to be used for promotion of any products or services.
• Submitters will be notified of decisions via email by the end of January 2025.

*I have read and agree to these guidelines.

☐ Yes

Targeted Industry
Please select one organization type and one targeted industry from the listings below. Your selection(s) will help attendees as they search for presentation content.

Organization Type (choose 1)
1. * Which organizational category best describes your intended audience?
   - Academia/Education
   - Corporation/Company
   - Consulting
   - Government/Military

Primary Industry (choose up to three)
2. * Select up to three industries that may best benefit from your presentation?

   Aerospace
   Agriculture, Forestry, & Fishing
   Construction
   Engineering
   Entertainment
   Health Care/Pharma
   Insurance
   Laboratories
   Manufacturing
   Mining
   Office Environment
   Oil & Gas
   Public Utilities
   Services
   Transportation
   Wholesale & Retail
   All Industries

Volunteer Groups
For a full listing of applicable groups, please visit: https://www.aiha.org/get-involved/volunteer-groups

* Was this session organized by an AIHA Technical Committee, Special Interest Group, Working Group, Advisory Group or other AIHA project Team?  Yes  No

*Content Level

*What level would you consider your presentation content geared towards?

☐ Introductory: Introduces an elementary or basic subject area. Participant expected to have zero (0) to two (2) years of experience in industrial hygiene or OEHS, or a technical career path. Prerequisite: general knowledge.

☐ Intermediate: Specific topics within a subject. The participant would have two (2) to ten (10) years of experience in industrial hygiene or OEHS and a good understanding of the subject area, but not of the specific topic presented. Prerequisites required: another course, skill, or working knowledge of the general subject.

☐ Advanced: Specific topic within a subject in detail. May cover current issues, involve complex calculations, analysis and synthesis, or evaluations/assessments of real-life scenarios. Participant must have ten (10) or more years of experience in industrial hygiene or OEHS. Prerequisites required: working knowledge of the specific topic before the course.
*Virtual AIHA Connect and AIHA Connect OnDemand*

AIHA strives to deliver quality education both in person (face-to-face) and online. If your session is selected to be a part of AIHA Connect 2025, you will be considered for inclusion in the Virtual AIHA Connect 2025 program. This program live broadcasts select professional development courses and education sessions from the in-person event, allowing an audience across the world to be part of the learning experience online.

- Yes, I would like to nominate my session for the Virtual AIHA Connect 2025 program, with the understanding that I must attend in-person.
- No, I do not wish my program to be considered.

Please note, we record audio and slides from education sessions, (but not professional development courses), for inclusion in our AIHA Connect 2025 OnDemand program. If selected, we will ask for your permission to include your session in this program.

*Presentation History*

Have you presented this information before?

- Yes  
- No

If yes,

*Please Check All That Apply*

- 2024 – Columbus, OH
- 2023 – Phoenix, AZ
- 2022 – Nashville, TN
- 2021 - Virtual (Dallas, TX)
- 2020 - Virtual (Atlanta, GA)
- 2019 - Minneapolis, MN
- 2018 - Philadelphia, PA
- 2017 - Seattle, WA
- 2016 - Baltimore, MD
- 2015 - Salt Lake City, UT
- 2014 - San Antonio, TX
- 2013 - Montreal, QC, Canada
- 2012 - Indianapolis, IN
- AIHces prior to 2012

Another conference: (please list conference name and year)