

Speaker Preparation Webinar

Managing your online speaker account, action items, & due dates

Presented by Erin Breece, Program Director, Education

Diana Kane, Manager, Education

November 13, 2025

AIHA Connect 2026 Format

- AIHA Connect 2026 is an in-person event
- Select sessions will be broadcast virtually, to a virtual audience
- All presenters (*except for Thursday – Friday, May 28-29 PDC presenters*) are expected to attend and deliver their sessions in person at the conference
 - Monday, Tuesday, Wednesday, June 1-3 – Education Sessions
 - Thursday & Friday, May 28-29 – virtual only PDCs
- Saturday & Sunday, May 30-31, Thursday, June 4 – in-person only PDCs

Accessing your online speaker account

- ❖ To access your speaker account, use the link sent in your notification email: <https://ww6.aievolution.com/aih2601/>
- ❖ For ed sessions and research round ups, the correct link is in the email you received that had **USE THIS ONE** in the subject line
- ❖ Use your AIHA account username and password.

Submission

Share your experience and knowledge at AIHA Connect 2026. PDCs, education sessions (including case studies and scientific research), education pop-ups, and posters are where you can introduce participants to the latest OEHS information, trends, technology, and best practices. Contribute to the conference and the profession by submitting a presentation in your area of expertise. Inspire and energize your colleagues with the information, solutions, and best practices they need to meet the challenges they face in their work.

To learn more about submission types, [click here](#).

Important AIHA Connect 2026 Deadline Dates:

- June 9, 2025 – Submission portal opens
- September 10, 2025 at 11:59 p.m. Eastern – PDC, Education Session, Case Study, Scientific Research, and Professional Poster submission deadline
- October 23-29, 2025 – Notifications sent via email
- January 14, 2026 at 11:59 p.m. Eastern – Education Pop-Up Session submission deadline
- March 11, 2026 at 11:59 p.m. Eastern – Student Poster and Student Presentation submission deadline

If you have questions regarding PDCs or AIHA Main Stage presentations, contact Erin Breece at ebreece@aiha.org or 703-846-0749.

For questions regarding Education Sessions, Case Study or Scientific Research presentations, Education Pop-Up Sessions, Professional Posters, Student Presentations, or Student Posters, contact Diana Kane at dkane@aiha.org or 703-846-0753.

Speakers

It's time to start preparing for AIHA Connect 2026 (<https://www.aihaconnect.org>)! This year's conference will be in New Orleans, LA. Professional Development Courses (PDCs) will be offered virtually on Thursday May 28 and Friday, May 29; and in-person Saturday, May 30; Sunday, May 31; and Thursday, June 4. The main education program will occur Monday through Wednesday, June 1-3.

Here, at the online Speaker Ready Room, is where you will view your speaking schedule, update your profile and bio, upload your photo, and, if applicable, submit your audio-visual needs (PDCs only). Also, you must complete and sign two online forms: the **Speaker Agreement** and the **Session Delivery Form** by the indicated deadline.

If you have questions regarding PDCs, or AIHA Main Stage, contact Erin Breece, Program Director, Education; ebreece@aiha.org or 703-846-0749.

For questions regarding Education Sessions, Case Study or Scientific Research presentations, Professional Posters, Pop-Up Education Sessions, Student Presentations, or Student Posters, please contact Diana Kane, Manager, Education; dkane@aiha.org or 703-846-0753.

Ready to get started?



[Click here to begin](#)

Use this site to:

- Submit a proposal
- Review a proposal
- Access speaker resources (once accepted)
- Submit a function request

Please use your AIHA website login to sign-in.

SIGN YOUR SPEAKER AGREEMENT

- **Step 1 - sign the Speaker Agreement**
- ALL speakers and ALL moderators need to complete the Speaker Agreement
- Review AIHA guidelines and convention center rules, and consent to adhere by signing the agreement.
- Review the content, and digitally sign and date
- **DEADLINE:** November 14, 2025 - **TOMORROW!**

Edit your profile

Step 2 of 3: Edit Profile

The data was saved successfully.

* - indicates a required item.

Contact Information

Prefix:

* First Name:

Middle Name:

* Last Name:

Suffix:

Credential(s):

* Company:

REVIEW YOUR BIO & ADD A PHOTO

Dashboard Erin Breece [Sign Off](#)

Step 3 of 3: Bio for Erin Breece

The data was saved successfully.

* - indicates a required item.

* Bio:

Erin is AIHA's Program Director of Education.

Insert: Symbol Special Char Remaining: 9955

Remove Photo: ☒ Yes ☐ No



- The biography entered for you at the time of submission will auto-generate
- Make changes, if needed, at any time
- Upload a headshot style photo of yourself (optional)
 - *For best results, use the noted sizing of 185 X 185 pixels*

ATTENDEE/PUBLIC-FACING VIEW

[Print](#) [Close](#)

K8: Impactful Speaking: Mastering Storytelling and Silence for OEHS Success

Wed, 5/21: 8:00 AM - 9:00 AM CDT
CM Credit Hours: 1
Education Session
Kansas City Convention Center

Content Level

Introductory

Topics

Communication and Training
Enhancing OEHS Communication Skills
Management/Leadership

Description

This session will empower OEHS professionals with advanced communication skills tailored to today's dynamic and diverse work environments. Participants will learn techniques such as the art of storytelling, purposeful pauses, avoiding filler words, and using the "why" to make their communication impactful and memorable. We will explore the art of storytelling, drawing on scientific research that shows how human brains naturally connect data points into narratives. By leveraging stories, we can capture attention, evoke emotions,



Jason Kunz, CIH, CSP
Moderator
The Kunz Company
Apple Valley, MN
United States of America



Miriam Koesterich, CIH, CSP
Presenter
BSI America Professional Services
New York, NY
United States of America

Rustin Reed, PhD, CIH, CSP
Co-Presenter

- Each session has a dedicated webpage
- Information including name, credentials, company/org., city, state and country are displayed
- Headshot is shown
- Biography is visible, after clicking speaker name

Speaker Center

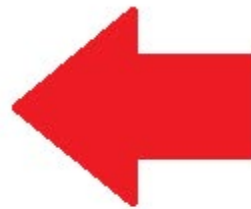
To access speaker resources (once accepted), use the links below.

→ **Schedule**

Review the date and time of your session

Clicking on **Schedule** under **Speaker Center** will take you to **My Ready Room** where you will see details on Action Items and Deadlines.

Scrolling down, you will see your session details.



Session delivery, broadcasting & materials form

We need ALL speakers and ALL moderators to complete this form

You will need to complete one for EACH session in which you are speaking

Asks:

- If we have to go completely virtual, what would be your preferred presentation option
- Are you interested in having your session live streamed to a virtual audience
- For permission to record your session (audio & slides) to be used for AIHA Connect OnDemand
- You to agree to [AIHA's Copyright Guidance Document](#) and to the [Artificial Intelligence \(AI\) Responsible Usage Policy](#)

Wed, 5/21

Event Title: L5: Managing Heat Stress Risks: Bridging Compliance and Practical Application

Type: Education Session

Time: 9:15 AM CDT - 10:15 AM CDT

Location: Kansas City Convention Center

Role: Presenter (EvPresenter)

[Session Delivery, Broadcasting, & Materials Form](#) 

Incomplete

Speaker registrations

- PDC instructors who wish to attend AIHA Connect Monday through Wednesday are required to pay the applicable full conference or one-day registration fee and should register for and reserve hotel accommodations online.
- Instructors must also register for the PDC(s) they are teaching using a special code to be sent in late November.
 - *If you are attending to present your PDC only, please select "PDC Only" as your registration type.*
- **Presenters and moderators for Posters, Research Round-ups, Education Sessions & Pop-Ups (Monday-Wednesday) are required to register for the conference and pay the applicable full conference or one-day registration fee.**
- Registration will open on December 8, 2025

Speaker registration & conference app

- Speaker details displayed in the conference app are pulled from registration data and are NOT tied to details on your speaker profile.
- When registering for the conference, please update your badge information to reflect details you would like visible to attendees on the mobile app (company, city state, etc.)

PDC Speaker funding

- PDC presenters receive an honorarium (post-conference) for facilitating their course
 - \$175/hour or \$1,400 total for a full day course
 - \$700 for a ½-day course
 - \$2,800 for a 2-day course
 - If there are multiple instructors in a course, the honorarium is shared
- Funding and discounts on registration are not available to presenters of Posters, Research Round-ups, Education Sessions, or Pop-Ups

Accessing Speaker Toolkit



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June 1-3 | New Orleans, LA

[SUBMIT A PROPOSAL FOR 2026 →](#)



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[EDUCATION SESSION PRESENTER RESOURCES](#)[PDC PRESENTER RESOURCES](#)[POSTER PRESENTER GUIDELINES](#)

[Helpful Hints for a Successful Presentation](#)[PDC Presenter Resources](#)[Poster Presenter Guidelines](#)[Promote Your Session](#)[Speaker Ready Room](#)[Speaker Registration and Reservations](#)

PDC Presenter Dates to Remember

- **November 14, 2025** – [Log in](#) and sign speaker agreement, complete Session Broadcasting and Delivery Form(s) one for each session in which you are speaking , review Profile Information and Biography, and upload Photo
- **February 10, 2026** – Submission of all PDC logistics forms via the online Speaker Ready Room (*lead instructors only*)
- **March 6, 2026** – Review all content on the Speaker Toolkit section of the [AIHA Connect website](#)
- **March 29, 2026** – Register for AIHA Connect by this date to get the Advance Rate
- **April 1, 2026** – PDC cancellation due to low registration (*If your course is in danger of being canceled, you will be notified at least 2 weeks prior.*)
- **April 15, 2026** – Handout materials due (*All handouts will be formatted/reproduced electronically and distributed by AIHA if received by this date*)
- **May 14, 2026** – Handouts distributed electronically to students
- **May 28-31, June 4, 2026** – PDC presentation dates
- **June 19, 2026** – Honorarium payment forms due (*Forms will be provided on-site. Requests received after this date will not be honored and will result in a forfeiture of payment.*)

Educator presenter dates to remember

- **November 14, 2025** – [Log in](#) and sign speaker agreement, complete Session Broadcasting and Delivery Form(s) one for each session in which you are speaking, review Profile Information and Biography, and upload Photo
- **March 6, 2026** – Review all content on the Speaker Toolkit section of the [AIHA Connect website](#)
- **March 29, 2026** – Register for AIHA Connect by this date to get the Advance Rate
- **May 1, 2026** – Upload optional handout materials for attendees
- **June 1-3, 2026** – Education program presentation dates

Webinar Schedule 2026

NOTE: dates are subject to change

VISIT WWW.AIHACONNECT.ORG, CLICK “SPEAK,” THEN “HELPFUL HINTS FOR A SUCCESSFUL PRESENTATION”

Webinar Day	Time CDT	Topic
Thursday 11/13/2025	2:00 PM	Managing Your Online AIHA Connect Speaker Account - action items and due dates
Tuesday 1/6/2026	2:00 PM	Preparing for on-site at AIHA Connect - room sets, logistics, forms for PDC presenters, and Convention Center rules and regulations
Tuesday 2/24/2026	2:00 PM	Presenting at AIHA Connect - uploading PPT, review of resources online, timeline, deliverables, copyright information
Tuesday 3/24/2026	2:00 PM	Promoting Your AIHA Connect session - spreading the word through social media
Tuesday 4/7/2026	2:00 PM	Presenting Your Professional or Student Poster at AIHA Connect - format, author attend time, on-site logistics, and consideration for Student Poster Best in Show Awards)
Tuesday 4/28/2026	2:00 PM	Understanding the Responsibilities of Moderators at AIHA Connect - timekeeping, speaker introductions, Q&A

Next webinar

Mark your calendars for your next Speaker Webinar:

Preparing for On-Site at AIHA Connect

Review room sets, logistics, forms for PDC presenters, and convention center rules & regulations

Tuesday, January 6, 2026, at 2 p.m. ET

Join the webinar at **www.aihaconnect.org**, click on *Speak*, then *Helpful Hints for a Successful Presentation*

Questions?

- Education Sessions, Research Round-ups (Case Studies, Scientific Research), Pop-Up Education, and Posters:
Diana Kane, 703-846-0753, dkane@aiha.org
- Professional Development Courses (PDCs) and Main Stage:
Erin Breece, 703-846-0749, ebreece@aiha.org