

AIHA Main Stage Presenters

What to expect onsite, presentation preparation, and optional handout upload

Presented by: Erin Breece, Program Director, Education



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AIHA Connect 2026 Speaker Webinar Series

- Series of speaker training webinars leading up to AIHA Connect 2026 to assist you in
 - navigating resources, websites, expectations, and deadlines
 - improving your presentation skills
 - presenting a successful session at AIHA Connect
- More information, including webinar recordings:
 - visit www.aihaconnect.org, click “Speak,” then “Helpful Hints for a Successful Presentation”

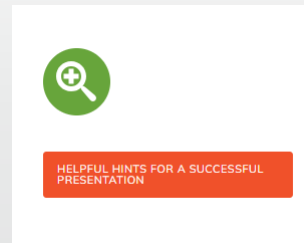


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Helpful Hints for a Successful Presentation

- Speaker Education Web Series
- Tips for delivering your session including archived webinars:
 - The Art of Presenting Science webinar recording by Carl Sall
 - Putting a Focus on Interactivity - How to build engagement and active participation for a virtual audience by Jonathan Klane
- Additional outside resources presenters have found valuable in the past



AIHA Connect 2026 Format

- AIHA Connect 2026 will be an in-person event
- Select sessions will be broadcast virtually, to a virtual audience (AIHA Main Stage not included)
- All presenters are expected to attend and deliver their sessions in person at the conference

Registration

- All speakers must register for the conference
- Those who wish to attend AIHA Connect Monday through Wednesday are required to pay the applicable full, or one-day registration fee.
 - <https://aihaconnect.org/>

AIHA CONNECT 2026

About Us Agenda Attend Get Involved Exhibit/Sponsor Speak Register Virtual Connect

FAQS KEEP ME UPDATED FEEDBACK FUTURE/PAST DATES SEARCH

June 1-3 | New Orleans, LA REGISTER NOW →

Register

REGISTER AS AN ATTENDEE REGISTER AS EXHIBIT BOOTH STAFF REVIEW OR MODIFY AN EXISTING ATTENDEE REGISTRATION

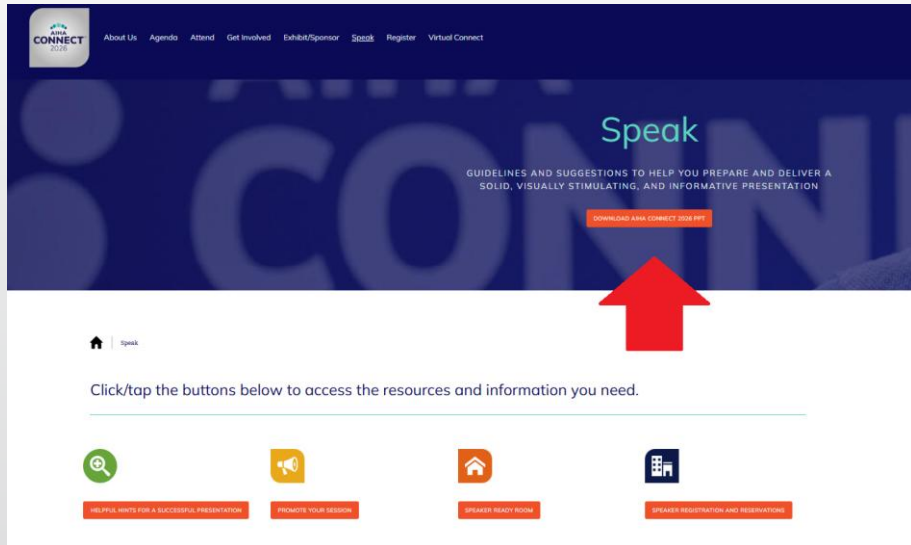
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Dates to remember

- May 1 – Deadline to upload optional session handout materials for attendees
- **48 hours before your session** – Deadline to upload final PPT
- June 1-3 – Main Stage Session presentation dates

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Accessing the Speaker Toolkit & Conference PowerPoint Template



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AIHA Connect Template

- Download the 2026 PowerPoint Template
- Our PowerPoint template is set to 16:9 ratio (widescreen)
 - If you choose to use your own template, please ensure that it is set to this format:
 - To check the ratio of your slides in PowerPoint:
 - 1. Go to Design > Slide Size > Custom Slide Size.
 - 2. Choose a slide size with the aspect ratio you want and select OK

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Accessing your online speaker account

- Login at (<https://ww6.aievolution.com/aih2601/>) to access your account
- Use your AIHA account username and password
 - Review and sign the speaker agreement
 - Update your contact information
 - Upload a photo and bio.



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Attendee/ Public-Facing View

The screenshot shows a web browser window with the URL ww6.aievolution.com/aih2601/Events/viewEv?ev=1725. The page title is "Main Stage: Operationalizing the Grand Challenges — A Global Pathway to Safer Healthier Work". The session is scheduled for Monday, 6/1, from 11:45 AM to 12:05 PM CDT at the Ernest N. Morial New Orleans Convention Center, Exhibit Hall, AIHA Booth 827. The page includes a description of the AIHA Grand Challenges initiative, learning outcomes, content level (intermediate), core competencies (Community Exposure, Functional Core Competencies, Risk Management), keywords (Education and training, Exposure Assessment, Risk assessment and management, Thermal stress protection and monitoring), and session availability (in-person). On the right side, there are two presenter profiles: Catherine Howde, CBH, CSP, President of Resilient EMS, and Ms. Chris Leavitt-Davis, MS, CBH, FAHA, FAIC, President of The Environmental Quality Organization, LLC.



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Presentation Area set-up & Equipment

- Main Stage Presentations will be held in the Expo Hall, AIHA Booth #827
- You will have a microphone, and there will be a laptop, slide advancer, and display monitor for you to present your slides.
- We will be using our Presentation Management System for uploading your PPT
- Please upload your presentation **at least 48 hours ahead of time**. It will then be pre-loaded to the computer at the booth.
- It is **ALWAYS** a good idea to bring a back-up copy of your presentation on a flash drive to the booth.



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Presentation Area set-up & Equipment

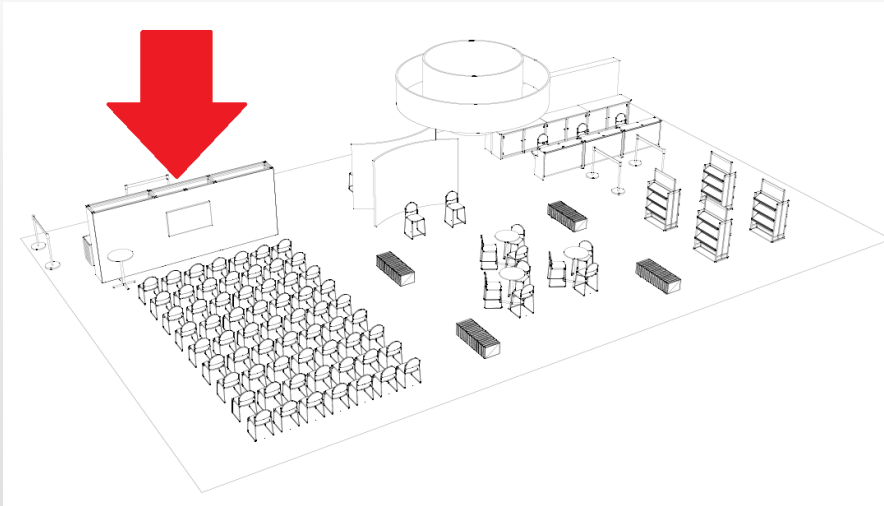
AIHA Connect 2026

June 1-3, 2026

Ernest N. Morial Convention Center Halls i-j
New Orleans, LA



Presentation Area set-up & Equipment



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Presentation Area set-up & Equipment



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Presentation Area set-up & Equipment



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Timing & AIHA Staff on-site

- It is recommended you arrive at the AIHA booth at least 15 minutes prior to your presentation.
- Presentations **MUST** start and end on time!
 - Recommend using a timer on your cellphone
- AIHA Booth Staff for Main Stage Presentations:
 - Colleen Manning
 - AV Staff will be wearing all black



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AIHA Connect Presentation Management System

- You are required to upload electronic copies of your presentation and any related materials to AIHA's Presentation Management System
 - At least 48 hours before your presentation

File use and accessibility

- Files uploaded to the “Presentation” area will be preloaded on the laptop, in the booth, for use on the day of your presentation
 - These files are only visible to you and AIHA staff
 - You must upload anything here that you want to have access to during your presentation
- Files uploaded to the “Handouts” area will be shared to the mobile app and are visible to all attendees
 - Optional
 - PDFs recommended
 - Deadline May 1st

Presentation files should:

- Include any slides you wish to include from your presentation, arranged in the order in which they will be presented
- Adhere to the commercialism guidelines
- Contain:
 - Presenters' names, contact information, and biographies
 - Reference documents can also be included
 - Presenters must obtain permission for any copyrighted materials and disclose any materials that are AI generated

Audio & Video

- If the presentation contains video or audio, embed it within the presentation, as a backup, upload the files with your PPT to the Presentation Management System.
- Confirm that all needed files are in the **SAME FOLDER** as the presentation slides

PPT & Handout File Upload

Upload Facility Contact Support AIHA Connect 2026



Presentation Uploads

Please enter your Last Name:

- Visit the online Presentation Management System:
<https://www.aiha.savpresentations.com/>
- Login, search your last name, enter password



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Once logged in you can...

- Upload your Presentation
- Upload your Handout (*recommended but not required*)
- **If uploading multiple files, you must upload as a zip file**
- Only most recent upload is saved
- You can view/download any uploaded files to be sure correct files are there.
- Files uploaded to the “Handouts” area will be shared to the mobile app and are visible to all attendees
- PDFs recommended for handouts
- **After deadline (48 hours before your presentation) do not make changes to your files after you have uploaded without notifying AIHA.**



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Presentations

Laszcz-Davis, Chris
ChrisLD@EQ-Organization.com

Presentation Uploaded	Handout Uploaded	Type	Session	Date	Room	Time	Speaker Role
<input type="checkbox"/>	<input type="checkbox"/>	Interactive Learning Sessions	Main Stage: Operationalizing the Grand Challenges â€” A Global Pathway to Safer Healthier Work	06/01/2026	ExhibitHal	1145	Presenter
<input type="checkbox"/>	<input type="checkbox"/>	Education Sessions	O7: The Launch of the New Occupational Hygiene Training Association (OHTA)	06/03/2026	284	1415	EVModPres
<input type="checkbox"/>	<input type="checkbox"/>	Pop-Up Education Sessions	EPU13: Communicating OEHS Concepts in a Memorable Way	06/03/2026	tbd	0915	Presenter

Page size: 50 3 items in 1 pages

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6/1/2026: ExhibitHal: Interactive Learning Sessions: Main Stage: Operationalizing the Grand Challenges â€” A Global Pathway ...

Session: 6/1/2026: ExhibitHal: Interactive Learning Sessions: Main Stage: Operationalizing the Grand Challenges â€” A Global Pathway to Safer Healthier Work

Presentation Time: 1145

Title: Main Stage: Operationalizing the Grand Challenges â€” A Global Pathway to Safer Healthier Work

Co-Authors:

Affiliations:

Upload Presentation here.

Last Upload:
File Name:

Click here to upload a Presentation file (see below for large files).

If uploading multiple files, they MUST be uploaded as a zip file. This system stores only the most recent upload. Any files uploaded here will be sent to the room where you are presenting and are NOT visible to attendees.

Large file sizes (especially over 500Mb) may take a long time to upload.
We recommend that you place your file on your cloud drive and provide its link in the space below.

Upload Handout file here.

Last handout Upload:
Handout File Name:

Click here to select/upload a new Handout file

If uploading multiple files, they MUST be uploaded as a zip file. This system stores only the most recent



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Successful & Well-Received Presentations Are:

- Current, accurate, and objective
- Creative in offering solutions, processes, and new ideas
- Understandable, presenting clear and concise data
- Well-illustrated with commentary and visuals
- Commercial-free
- Practiced, Practiced, Practiced!

As you work on your slides...

Keep in mind the following points for text:

- Use a common font such as Arial or Times New Roman
- Fonts should be at least 24 points
- **Headings should be no less than 36 points**
- Avoid writing in ALL CAPITALS

As you work on your slides...

- Underlining, **bold**, and *italics* should be used sparingly
- Keep style and spacing consistent
- Help ensure readability by avoiding slides with too much text, complicated tables, hard-to-read figures, etc. Think white space
- Proof-read, spell-checked, and corrected for errors

Color schemes

- Use **color** for emphasis, but use it sparingly
- Keep colors simple and remember some participants may be color-blind
- **Light colors (white and yellow) should be used for text on dark backgrounds**
- Dark color texts (black or blue) should be used on light backgrounds

Inserting images

- Avoid dated pictures or images and background graphics
- Use digital images and graphics that project well on a monitor
- Images should be sized to 800 × 600 pixels and saved as JPEG or TIF files
- Label charts and graphs clearly
- Ensure you have copyright permissions for all images

Polling

If you would like to use polling...

- Insert a slide with the question, the possible responses, and how you want the question answered, i.e., choose one, choose all that apply, etc.
- We encourage you to utilize a free, web-based poll that attendees can access using their smartphones and/or laptops.
- Options include but are not limited to
 - Survey Planet
 - Poll Everywhere
 - Easy Polls
 - Google
 - Survey Monkey
 - Direct Poll

Speaker ready room

- Speakers for all sessions (Monday through Wednesday) are highly encouraged to visit the Speaker Ready Room.
- The room is equipped with computers and AV technicians who can assist with editing and uploading presentations. Speakers may use the Speaker Ready Room to tweak presentations, practice, review speaker biographies, and ensure the latest version of their PowerPoint Presentation is loaded to the Presentation Management System.

Hours (Central Time)

Friday, May 29: 5:15 p.m.–7:00 p.m.
Saturday, May 30: 7:00 a.m.–5:30 p.m.
Sunday, May 31: 7:00 a.m.–5:30 p.m.
Monday, June 1: 8:00 a.m.–4:00 p.m.
Tuesday, June 2: 7:00 a.m.–5:15 p.m.
Wednesday, June 3: 7:00 a.m.–3:00 p.m.
Thursday, June 4: 7:00 a.m.–5:00 p.m.



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Convention Center Rules & Regulations

- Convention center staff are responsible for the setup, change, and breakdown of all activities.
- Room sets (head tables, chairs, AV, etc.) and capacities are approved in advance by the facility and the Fire Marshal. Once approved, room sets must remain as set, or AIHA may incur violations and/or change fees. Speakers and moderators agree they will not move any items (other than those brought by the speakers into the rooms) pre-set by the facility or AIHA.
- Audiovisual equipment must be provided by AIHA's exclusive provider. Requests for AV other than that outlined to presenters in advance by AIHA must be paid for by the speaker to AIHA before equipment will be provided. Speakers may not provide audiovisual equipment of any kind in their session rooms, including handheld polling devices.
- Speakers may hand carry handouts or other materials for distribution during a session (except any type of AV). No carts or dollies are permitted. If you require a cart, dolly, luggage carrier, or hand truck to carry your materials, please contact AIHA.
- If you think you will need accommodations to any of the above listed items – for any part of your session – please let AIHA staff know immediately. We are happy to work with you on a solution that will ensure success of your session AND compliance with our contract with the Convention Center.



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Thank you for attending!

Questions?

Contact: Erin Breece, Program Director, Education
ebreece@aiha.org | 703-846-0749

