

Thank you for volunteering to be a PDC Technical Reviewer! Your assessment and feedback are valuable, as you are the subject matter expert in your topic area. The Continuing Education Committee (CEC) relies on your expertise and scores to decide which Professional Development Courses will be offered at AIHA Connect 2026.

It is important that you review **each** proposal assigned to you. Along with the numerical scoring, the comments you provide are important as well. All reviews are due **Monday, September 29, 2025 (11:59 ET)**. This deadline cannot be extended.

This document outlines step-by-step instructions on how to review your assigned proposals using The AIHA Connect online system.

First you will [log in to the online system](#). This login is **the same as** your regular AIHA member login.

Once logged in, you will see your Dashboard. On your Dashboard will be grey blocks with blue headings. The middle block will be titled “Submission” and under that you will see a heading titled “Submission Review.” These headings can be found under the “Important Actions” block as well.

Dashboard

You have successfully signed into the system.
Use the 'Sign Off' option to log out before leaving the site.

Profile	Submission	Important Actions
<ul style="list-style-type: none"> → Edit Profile → Bio/Photo → Data Privacy 	<p>To submit or review a proposal, use the links below.</p> <ul style="list-style-type: none"> 🔔 Submissions Submit, edit, or withdraw submissions 🔔 Submission Review Review assigned submissions 	<ul style="list-style-type: none"> 🔔 Submissions Submit, edit, or withdraw submissions 🔔 Submission Review Review assigned submissions

After clicking “Submission Review,” you should see the heading “My Reviews” and then under “Review Options” you will see a list of all the proposals assigned to you, organized by topic, including the number of proposals in each topic area.

Scroll down to the heading “Reviews to Complete” to complete all abstracts assigned to you. Under each submission assigned to you, you will see a link to the “PDC Review Questions.” Simply click on that link to open the submission to read and review.

Reviews To Complete

Category: Construction

1011 - Welding Fume as a Carcinogen; Identifying Exposures and Controls,
Abstract Type: Professional Development Course (PDC)

PDC Technical Review Questions

Incomplete

Print

Category: Ethics

1017 - The Flint Water Crisis: A Study in Comparative Ethics
Abstract Type: Professional Development Course (PDC)

PDC Technical Review Questions

Incomplete

Print

Category: Hazard Recognition/Exposure Assessment

1031 - A Comprehensive Look at IH Monitoring Equipment
Abstract Type: Professional Development Course (PDC)

PDC Technical Review Questions

Incomplete

Print

Reviews Completed

None

Once opened, you will see the full submission details; example below:



**Conference & Expo for
OEHS Professionals**

June 1-3
New Orleans, LA

Dashboard

1011 - Welding Fume as a Carcinogen; Identifying Exposures and Controls,

Abstract Type: Professional Development Course (PDC)

Description: IARC has recently categorized welding fume as a Group 1 carcinogen. Welding is nearly ubiquitous in industrial environments. This course describes common welding and thermal cutting processes and the health/safety hazards associated with each of these processes. Terminology used in the welding industry is incorporated throughout the PDC as a means of familiarizing participants with the vocabulary used in the workplace. Materials, thermal processes and scenarios associated with potential for overexposures are described. Emphasis is placed on Manganese and Hexavalent chromium exposures as well as many other health and safety hazards. Suggestions for improving the quality of monitoring data are provided as are suggestions for prioritizing exposure assessments. Ventilation techniques and respiratory protection options are also described. An Excel spreadsheet for tracking relevant data for developing welding SEGs is provided.

Course Outline: Introduction & Overview
Welding / Cutting Processes & Associated Health hazards
Metals and Associated Health Hazards
Manganese and hexavalent chromium
Welding fume as an IARC Group1 Carcinogen
SEGs and Exposure Assessments
Case studies
Controlling exposures
Process Selection
Ventilation
PPE

Learning Outcomes: Upon completion, the participant will be able to:
• Describe general health and safety hazards associated with welding and thermal cutting
• Develop an exposure assessment strategy for welding and thermal cutting strategies
• Recognize and recommend effective ventilation for confined space welding and thermal cutting
• Identify issues that need to be addressed during welding and thermal cutting in confined spaces.

Instructional Method: Instructional methods include power point presentation, Reference to AIHA pubs, and group discussions.

Primary Topic: Construction

As you scroll to the bottom of the page, you will see the “PDC Review Questions” heading. First you must answer the question, “Do you have a conflict of interest that would prevent you from evaluating this proposal?” If you select ‘yes,’ please provide a short reason and then hit the Submit button.

-- SELECT --

1 – Strongly disagree

2 – Disagree

3 – Neither Agree nor Disagree

4 – Agree

5 – Strongly Agree

This will opt out of the review of that proposal and move you onto the next proposal to review.

If you do not have a conflict of interest, select “No.” Doing this will enable all the technical review questions to appear. Complete all questions by clicking on the SELECT dropdown list.

All statements with a red asterisk require a response from you.

PDC Technical Review Questions

* - indicates a required item.

* Conflict of Interest: Select yes, if you have a conflict of interest and don't feel that you can properly score this proposal. (For example, if you are an instructor in the course).

☐ Yes ☒ No

* Wrong Topic: Proposals have been assigned to you based on the user-selected topic choice. If you feel that this proposal is listed under the wrong topic, select yes and type in the topic you feel is best suited for this submission.

☐ Yes ☒ No

* Topic List

Remaining: 500

* The topic is relevant to OEHS:

* Topic Interest: Is the topic:

* The proposal has a sound technical basis:

* Course description is clear and concise: Attendees can easily tell what to expect by reading the course description. (Description is supported by outline and learning outcomes)

* Learning Outcomes are appropriate for level: The proposal is listed as either: Introductory, Intermediate, or Advanced. Rate whether the learning outcomes

Note, you will see two comment boxes at the end of the review; one is for feedback to the Continuing Education Committee (CEC), and one is for feedback directly to the proposal submitter. **Comments back to the submitter are required. The submitter will see these so be sure they are helpful.** Comments to the CEC are optional. You are highly encouraged to provide feedback to both groups. Comments back to the CEC will not be seen by the submitter but will help the CEC make final decisions.

Does the statement provided match the proposed course description?

Yes

* Recommendation: What is your overall recommendation for this proposal?

Accept

* Comments:

Feedback in the form of comments is required. Any comments you leave will be visible to the submitter, therefore feedback should be constructive.

Test

Remaining: 496

Comments for the CEC, (Optional).
these comments will only be visible to the CEC.

Remaining: 500

Rating Score: 20

Submit

When you finish reviewing a proposal be sure to press **Submit** to complete the evaluation of the submission.

If you prefer to print the review documents for each assigned abstract, you can do so by clicking the “print” button, on the main review screen. **Note that you must still enter the answers to the review online.** Final reviews cannot be submitted using printed documents.

Regulation & Legislation (1) : - Review Now
Risk Assessment and Management (1) : - Review Now
Sensor Technologies (1) : - Review Now

Print All

Reviews To Complete

Category: Aerosols

1011 - Aerosol Sampling Update	
Abstract Type: Professional Development Course (PDC)	
PDC Technical Review Questions	Incomplete
	Print

Category: Biosafety

1056 - INDUSTRIAL BIOSAFETY: DISCIPLINE, SCOPE AND PROGRAM DEVELOPMENT IN YOUR ORGANIZATION	
Abstract Type: Professional Development Course (PDC)	
PDC Technical Review Questions	Incomplete
	Print

Category: Changing Workforce Demographics/Environment/Total Worker Health

1026 - Total Worker Health 101 and Beyond	
Abstract Type: Professional Development Course (PDC)	
PDC Technical Review Questions	Incomplete

As you complete the submissions assigned to you, you will notice on the reviewer homepage that the submission’s status will change from “incomplete” to “completed.”

Reviews are due on **September 29 at 11:59 PM ET**. This deadline cannot be extended.

Thank you again for volunteering and happy reviewing!

If at any time you need assistance with the education technical review process, contact Erin Breece, Program Director, Education, ebreece@aiha.org or call 703-846-0749.