

ASBESTOS ANALYSTS REGISTRY

AAR Directory User Guide

The AAR Directory of Registered Organizations and Registered Analysts can be accessed directly or via the Registry Portal.

The directory displays the organizations and analysts that have met the AAR Policy requirements for Registration in the Asbestos Analysts Registry (AAR). The directory reflects changes to participation, proficiency and contact information up to the minute.

To make changes to your organization's Web (main) contact or AAR participation, please contact us.

Date Accessed: 11/21/2019 16:44:57											
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▼ 🗹 🏠 Main Contact 🛛 🗙											
State	City	Organization name	Organization	ID	Analy	yst ID	Contact Type	First Name	Last Name 🛓	Main Contact Phone	Main Contact Email
VA	Falls Church	AAR Environmental	REG-12345	56			Main Contact	Annie	Lyst	(555) 555-5555	registries@aiha.org
VA	Falls Church	AAR Environmental	REG-12345	56	678	911	Analyst	Cali	Brated		
VA	Falls Church	AAR Environmental	REG-12345	56	678	907	Analyst	John	Doe		
VA	Falls Church	AAR Environmental	REG-12345	56	678	910	Analyst	Annie	Lyst		
VA	Falls Church	AAR Environmental	REG-12345	56	678	909	Analyst	Regina	Phalange		
VA	Falls Church	AAR Environmental	REG-12345	56	678	908	Analyst	Mike	Roscopic		

To search within a specific column:

Click the spyglass icon and select the column name from

To search:

Enter a search term into the Search Bar and click **Go**. This will search all fields for your search term.

the drop down Q. Go Go All Columns To change the number of rows in the view: Click the arrows next to Rows and select the State number of rows to display. City Organization name Organization ID Analyst ID 200 Rows Contact Type First Name Last Name Main Contact Phone Main Contact Email Enter the search term into the Search Bar and click Go. To sort the view: Q 🗸 Search: Organization name Go Click the column header, wait for the dropdown to appear, click the sort ascending or sort descending icons. Page 1 of 2 AIHA Registry Programs | 3120 Fairview Park Dr, Suite 360

AIHA Registry Programs | 3120 Fairview Park Dr, Suite 360 Falls Church, VA 22042 | phone +1 703-846-0755 | fax +1 703-207-8558 Registries@aiha.org | www.aiharegistries.org

Updated: November 26, 2019



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To filter the search results:	To filter the search results via column header:			
Click Actions	 Click the column header wait for the dropdown to appear then enter your filter term into the Filter box ("Environmental" in the example). 			
Actions Filter Rows Per Page Download Enter the filter terms and click apply	Organization name Image: Comparised of the second secon			
Filter Type Column Column Operator Expression State Cancel Apply	To remove a filter from the search: Click the X next to the green filter row below the Actions menu.			

To download your search results:										
Note, once downloaded or printed the directory is no longer the most current listing of AAR Registered Organizations or Registered Analysts.										
Click Actions	Select Download	Click the report download format and the download will begin								
Actions v	Actions ▼ ✓ Filter ➡ Rows Per Page ▶ ▲ Download	Download × Choose report download format: Csv Cancel								

Please <u>contact us</u> if you encounter any issues.

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