



# Asbestos Analysts Registry Subject Matter Expert Application

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Effective Date: November 26, 2019

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## Subject Matter Expert Application

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The Subject Matter Expert (SME) team for the Asbestos Analysts Registry (AAR) serves to provide technical expertise and guidance to the continued scientific integrity of the AAR program. SME team members:

- + Review Organization Applications to the AAR program;
- + Participate in SME team conference calls to evaluate the review and registration process to maintain consistency between reviewers;
- + Provide technical guidance in the revision of the AAR Policy and AAR Application;
- + Are available as on-call experts for technical questions;
- + And serve, as needed, on an ad hoc Technical Review Board to provide recommendations to management regarding technical aspects of registry programs parameters.

To qualify to volunteer as an SME for the AAR program, candidates should minimally meet the following requirements:

- + The SME candidate shall be a graduate of an accredited institution of higher education holding an associate's or bachelor's degree in industrial hygiene, chemistry, physics, engineering, biology or other scientific discipline.
- + The SME candidate has engaged a majority of his/her time in analytical laboratory activities (analysis or interpretation of data) for at least five years (with an associate's degree) or three years (with a bachelor's degree).

In all, participation as an SME for the AAR program carries with it responsibility and effort (generally a few hours a month). In return for your efforts, you will have the opportunity to participate in an important process, contribute back to your profession, and to work with some outstanding industry leaders.

This application will be shared with the current SME team and AIHA Registry Programs' staff.

**Complete and return your application to us electronically via  
[email](#) or upload to our [File Upload page](#).**

*Please include a current resume or CV with application.*



## ASBESTOS ANALYSTS REGISTRY SUBJECT MATTER EXPERT APPLICATION

**Date of Application**

### Candidate Personal Information

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**SME Candidate Name:**

**Company Name:**

**Address:**

**Phone:**

**E-mail Address:**

### Candidate Description

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1. List your certifications and/or registrations, if applicable, and provide the date of original certification/registration.
2. Do you belong to any membership organizations other than AIHA®? Yes      No  
If so, please list.
3. Have you ever served on any AIHA® committee, SIG, Board, etc.? Yes      No  
If so, please provide us with the position(s) you held and the years for which you held the position.
4. Have you previously served in a leadership capacity in any other organization? Yes      No  
If so, please provide us with the organization name, your position, and the year(s) for which you held the position.
5. Have you ever been a defendant in an administrative, civil or criminal proceeding, or had formal charges filed against you? Yes      No  
If so, please explain.
6. Please list any other experience you feel is pertinent to your eligibility to serve as a contributing member of the AAR SME group.



## ASBESTOS ANALYSTS REGISTRY SUBJECT MATTER EXPERT APPLICATION

7. What do you think are the most pressing issues facing the AAR Program at this time and what would you do to address or solve the issue(s)?
8. How will the AIHA Registry Programs benefit from your participation as a member of the AAR SME group?
9. Being a member of the AAR SME team carries with it an obligation to review AAR Organization Applications and provide input to AAR Policy and AAR Application updates. On average, the duties of members take 2-5 hours per month. Additionally, your participation may require you to participate in meetings via web conferences, as needed.

Will you, your employer and/or family have difficulty providing the time and resources to fulfill such duties?

Yes      No

### Candidate Statement

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I declare that all of the answers above are complete and truthful. I also declare that if nominated, I will be required to sign the AIHA Registry Programs Conflict of Interest Agreement disclosing any conflicts of interests that I may have or that may arise throughout my term.

Signature of Candidate \_\_\_\_\_

Date \_\_\_\_\_

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