



HEALTHIER WORKPLACES | A HEALTHIER WORLD

AIHA Members & Volunteers Artificial Intelligence (AI) Responsible Usage Policy

Approved May 2024; Revised January 2025

Purpose

This policy establishes guidelines for the responsible use of artificial intelligence (AI) tools by AIHA® members and volunteers in their professional and AIHA-related activities. It aims to ensure AI is used ethically and in alignment with [AIHA's mission and values](#) while maximizing benefits and minimizing risks. AIHA supports using human-centered approaches when adopting AI to augment human abilities. By doing so, users can apply AI to help ensure total worker health while increasing innovation, ingenuity, and knowledge in the OEHS field.

Responsible AI Usage:

AIHA members must understand the inherent benefits, challenges, and risks when using AI tools and engage in such activities responsibly. AIHA members are expected to:

- Ensure data protection, privacy, and security and obtain necessary data use permissions to the maximum extent possible.
- Be aware of risks like data breaches, overreliance on AI, and biased outputs.
- Regularly review AI outputs for accuracy, appropriateness, and potential biases.
- Maintain active human involvement in decision-making when applying AI.
- Obtain explicit consent from all participants before using AI tools in meetings, calls, or collaborative settings.
- Prohibit AI use for transcription, summarization, or representation without notification and agreement.

AI Ethics

Ethical use of AI is paramount. AIHA members are expected to:

- Apply appropriate transparency and disclosure based on use case and impact.
- Recognize varying AI usage contexts (research, content creation, image generation).
- Avoid plagiarizing or passing off AI content as solely human-generated.
- Follow the appropriate guidelines regarding the use of AI-assisted content for teaching and learning resources (e.g., peer-reviewed journals, presentations, webinars, articles, etc.).



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NOTE: The Synergist magazine and AIHA-owned publications (i.e., books) do not accept AI-generated content.

- Accept responsibility for any outcomes resulting from the use of AI-generated material. This includes ensuring to obtain permission and giving proper attribution for known copyrighted material.

Intellectual Property

AIHA is committed to protecting its IP and that of others. Under this policy:

- Entry of AIHA IP into AI tools is prohibited without express written permission from AIHA senior leadership staff.
- Unauthorized AI-generated derivatives of AIHA IP are not permitted.

Enforcement

Adherence to this policy is crucial. Members shall report any suspected or known misuse of AI pertaining to AIHA-related content, presentations, or publications. Violations are to be reported via the AIHA Code of Conduct [online form](#) and may result in disciplinary action.