Ventilation tips to help you fight COVID-19.

Ventilation is the process of adding or removing air from a building.

If you have an HVAC system

1. Increase airflow to occupied spaces when possible, and direct clean airflow to dirty air zones.

2. Where you can control your HVAC fan at the thermostat, set the fan to the “on” position instead of “auto.”

3. If possible, based on weather conditions, open outdoor air dampers beyond minimum settings to reduce HVAC air recirculation.

4. Improve the efficiency of your air filters and ensure a tighter filter fit and good gasket seals on the HVAC system to help capture infectious particles from recirculated air.

If you do not have an HVAC system

1. Add filtered air cleaners to your space. Portable HEPA filtered air cleaners can help capture airborne virus particles. Be sure to place the air filter in the area being used by people and close to them.

2. Use a circulating fan. This can help increase the amount of outdoor air or mixing of the air to reduce the density of an airborne virus in a specific area. Using a ceiling exhaust fan can also help do this.

3. Use a window fan. Place it at the highest level you can and direct the airflow out of the room, this removes potentially contaminated air from that space.