

AIHce PDC Proposal Non-Select Appeal Form (CEC Form 13)

This form is to be used to request reconsideration of a PDC proposal not selected by the Continuing Education Committee (CEC) for the AIHce. Please use one form for EACH PDC proposal in which you are appealing reconsideration. Requests for reconsideration must be received within fourteen (14) calendar days of notification receipt; appeal requests received after that timeframe will not be considered. The CEC chair will coordinate with AIHA staff to determine if the basis of the appeal is supportive of a change to the PDC program for the particular AIHce and will respond to the appeal within 14 days from the appeals receipt at AIHA headquarters. The appeal should be submitted electronically and AIHA staff will confirm its receipt the same day as received. Please enter the following information in regards to your PDC proposal:

Primary Instructor Name: _____

Primary Topic Area: _____

PDC Proposal Control Number _____

PDC Proposal Title: _____

Reason(s) for Reconsideration:

Resolution Tracking

Received by: _____ Date: _____

CEC Disposition: _____ Date: _____

Communication to: _____ Date: _____

Return to: American Industrial Hygiene Association
Continuing Education
2700 Prosperity Avenue, Suite 250
Fairfax, VA 22031-4307
Phone = 703-849-8888
FAX = 703-207-3561
e-mail = infonet@aiha.org