


AIHA Board Liaison Roles & Responsibilities

Role

To provide first-tier interaction and effective communications between the Local Sections Council, Regional Representatives, and the AIHA Board of Directors.

Responsibilities

Communication of Important AIHA Initiatives

Provide real-time information that will establish a deeper communication with the Local Sections Council and Regional Representatives around current initiatives to ensure that they have the most up-to-date information.

Attendance at Local Sections Council Business Meetings and Quarterly Conference Calls of the Local Sections Council/Regional Representatives

Having a connection and open channel to the board is crucial to the success of the Local Sections Council and Regional Representatives. Board Liaisons to the Local Sections shall attend Local Sections Council business meetings and quarterly conference calls. Board Liaisons to the Local Sections shall also attend Regional Local Section conference calls upon request by the Regional Representative.

Regional Representatives should serve as the primary link between AIHA and individual Local Sections; however, it is critical that Board Liaisons to the Local Sections remain accessible to Local Sections. Board Liaisons to the Local Sections shall communicate directly with Local Section officers upon request.

Serve as a Mechanism to Champion the Agenda and/or Conveying Voting Items to the AIHA Board of Directors on Behalf of the Local Sections Council

It is essential that the Board Liaison serve as a true champion with regards to the agenda and voting items of the Local Sections Council at AIHA board meetings. To maximize this effort, having a Board Liaison with some type of experience at the local level would prove beneficial. In addition, the Local Sections Council Chairman will continue to be invited to AIHA board meetings as appropriate.

Provide AIHA Board-Level Status Reports That Can Be Shared With a Wider Audience

Board Liaisons will provide status reports on information that the Local Sections Council and Regional Representatives can share with a wider audience. Additionally, AIHA staff will provide talking points to ensure consistent messaging.

- *As of 10/17/2014*

