Welcome to the AIHA eLearning Subscription Series!

This will provide you with valuable information regarding access, content, and credit!

eLearning Subscription – Full Package

- AIHA University Education Webinars
  - One connection for individual live participation; connections for everyone on your roster for group live participation
  - Access to current year AIHA webinar recordings in the Online Classroom for those on your roster
- Select AIHA OnDemand Recordings
  - Access to the best of AIHA live events across a range of topics and interest areas
- Between AIHA University Webinars and AIHA OnDemand Recordings, expect a total of 24 Contact Hours.

How to Log into the Online Classroom

Bookmark the Online Classroom website: https://learning.aiha.org

Log in with your AIHA credentials.

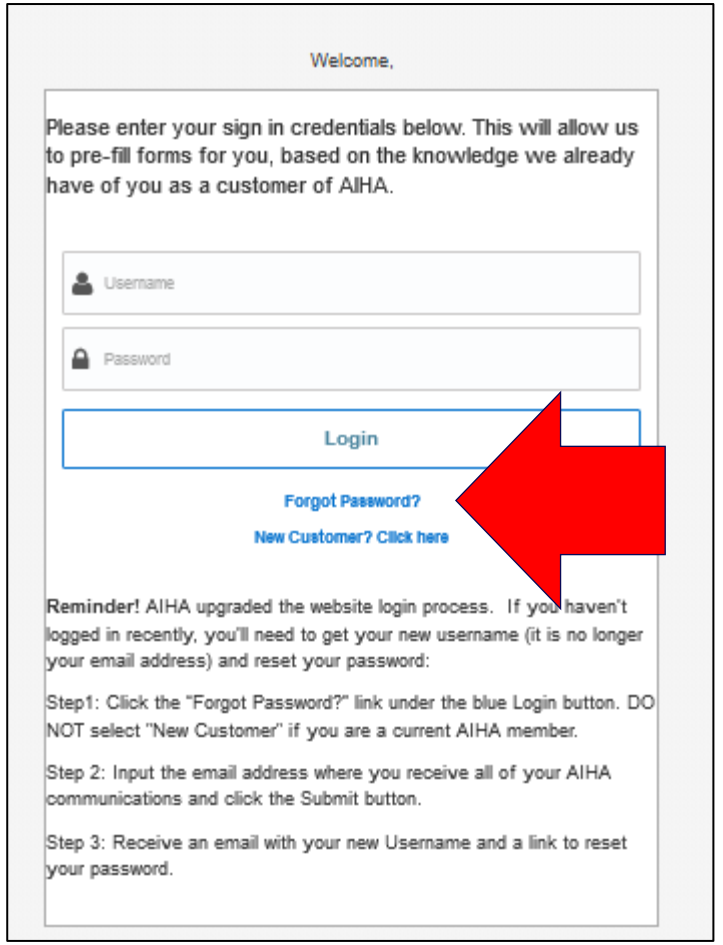
If you forgot your credentials, or have never logged in before:

1. Click the “Forgot Password?” link.
2. Enter your email address to locate your account
3. If your account is located, the system should send you an email with your userid AND a link to set your password. Once you do this, return to the login screen and sign into the Online Classroom.

PROBLEMS LOGGING IN?

Email DLAssistant@aiha.org and include the name of your subscription group.

It is recommended to clear your cache before logging into the Online Classroom. Learn how to clear your cache here.

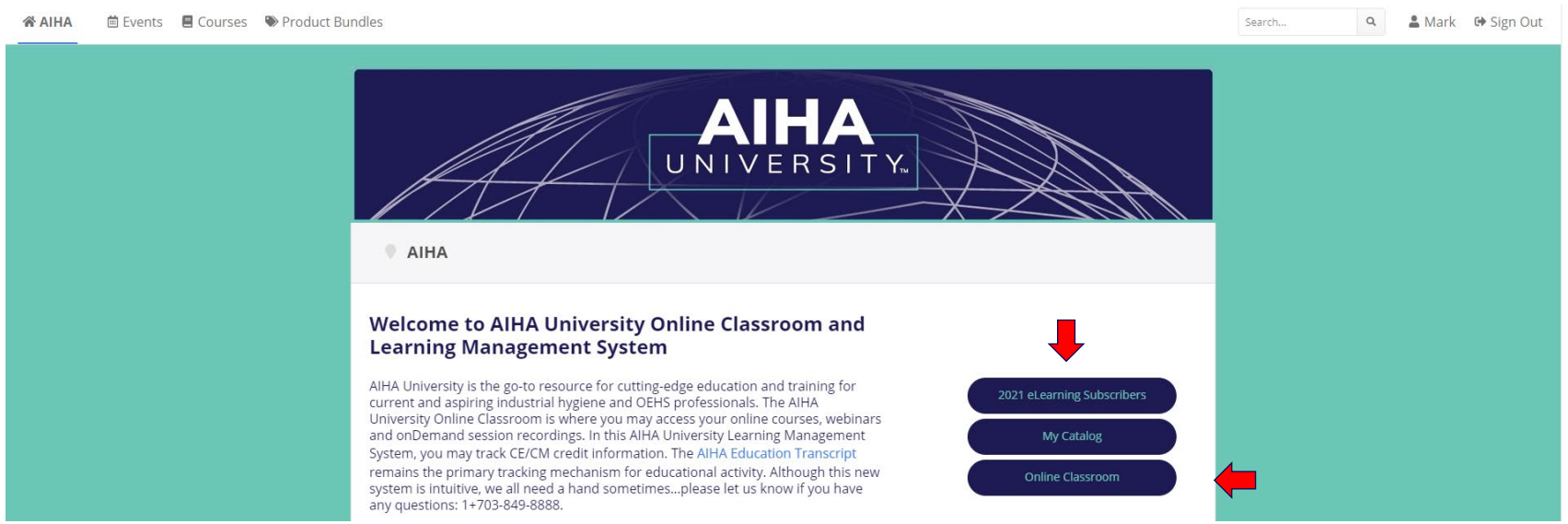


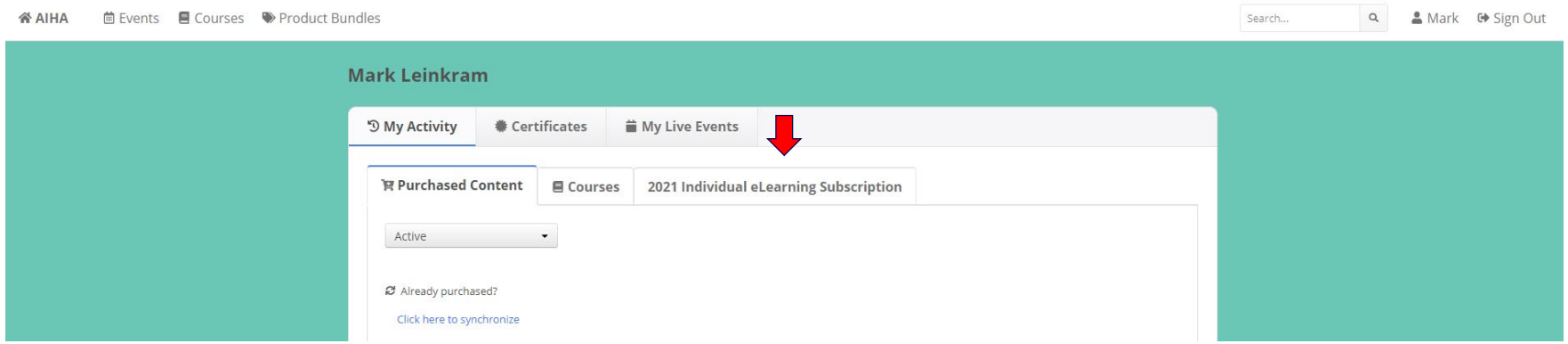
How to Access your Group

Bookmark the Online Classroom website: https://learning.aiha.org

After logging in:

- Click “eLearning Subscribers” or “Online Classroom”
- This will open your available offerings. Locate the tab “eLearning Subscription”.
  - Individual
  - Company
  - Local Section



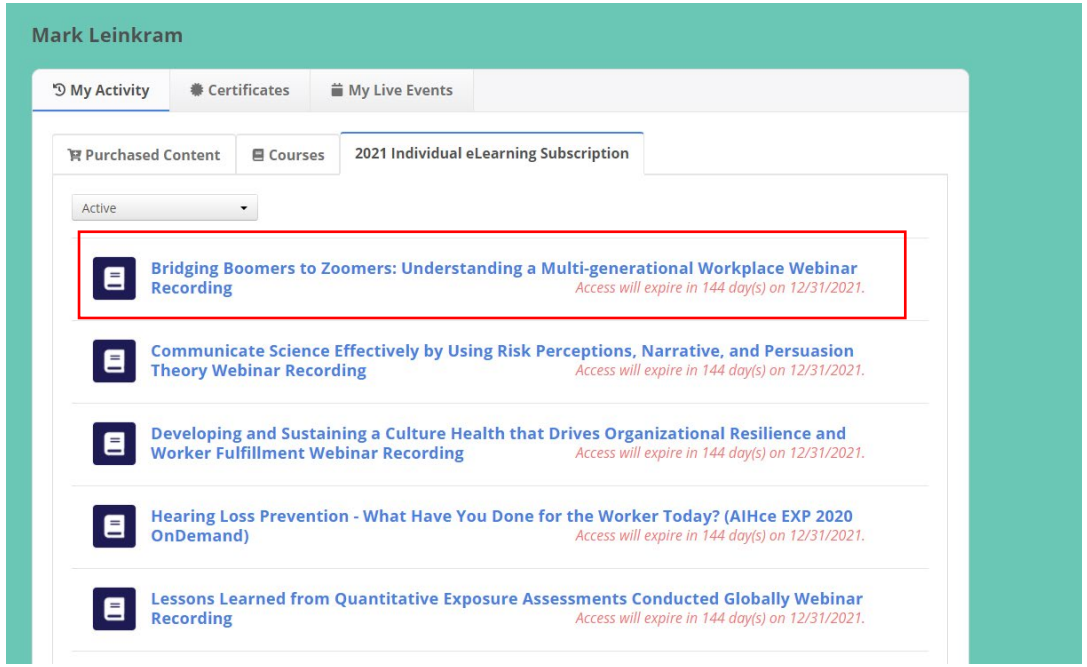


How to View Content Listing

The course associated with the AIHA eLearning Subscription is made up of several topics:

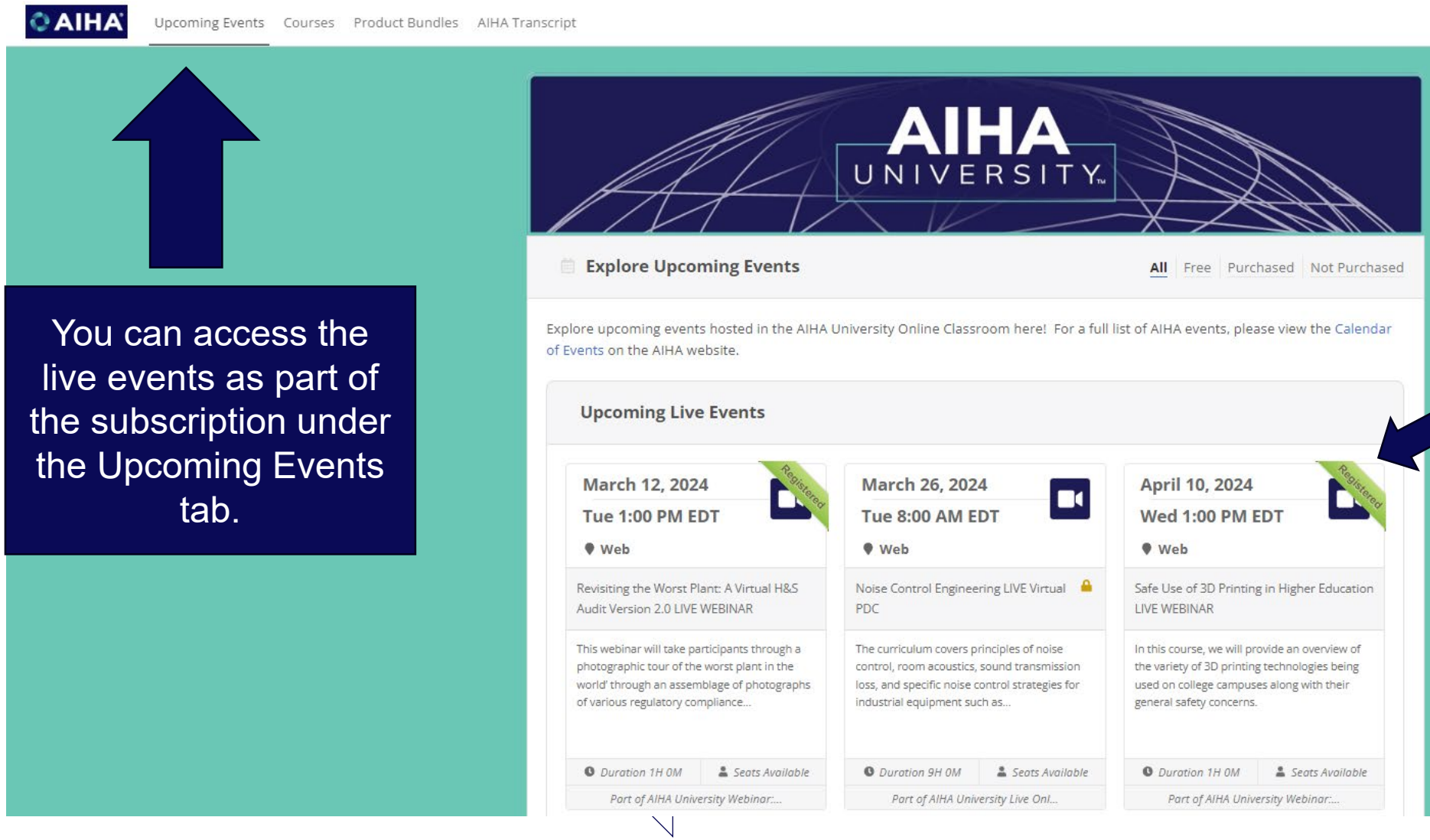
- Available webinar archives
- Available AIHA OnDemand sessions

Click the webinar or AIHA OnDemand session you'd like to view



Accessing Live Events

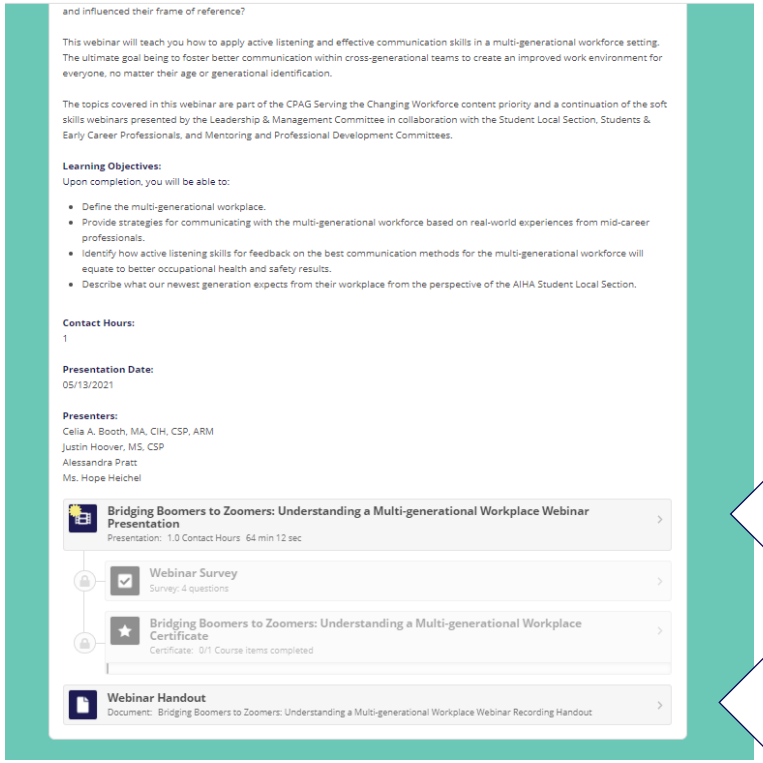
You can access the live events as part of the subscription under the Upcoming Events tab.



The events you are registered for will have a registered banner on the right-hand side.

How to View a Webinar/OnDemand Session

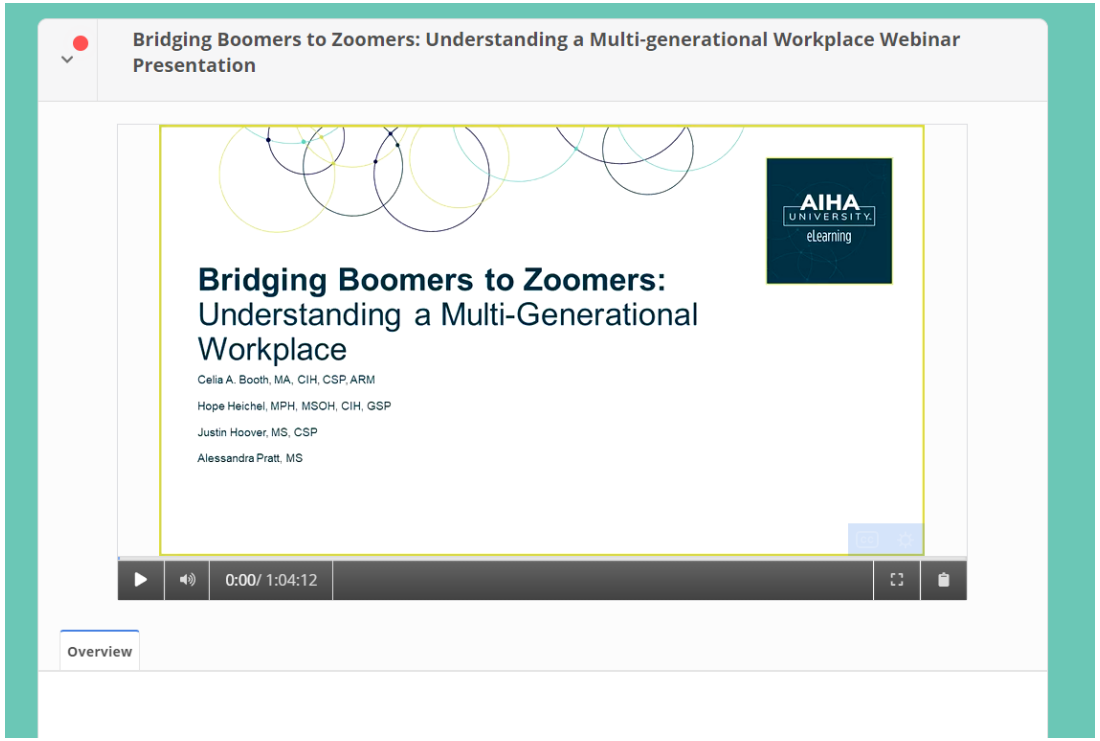
Once you click on the webinar/AIHA OnDemand session title, you'll be able to view the description, contact hours, and presenter names. Below, you'll find the presentation and handout (if available).



Click to view the presentation

Click to download the handout, if available.

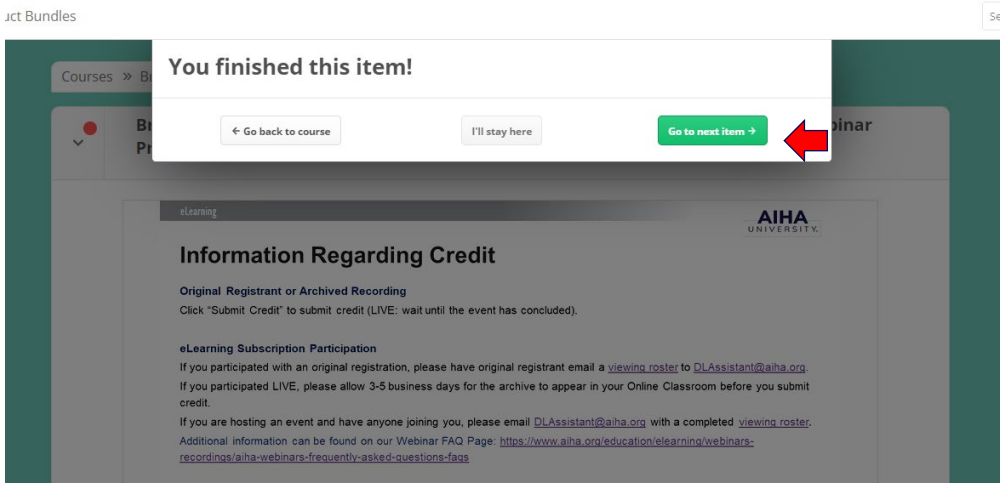
This will launch the presentation viewer. Click the play button to watch the presentation.

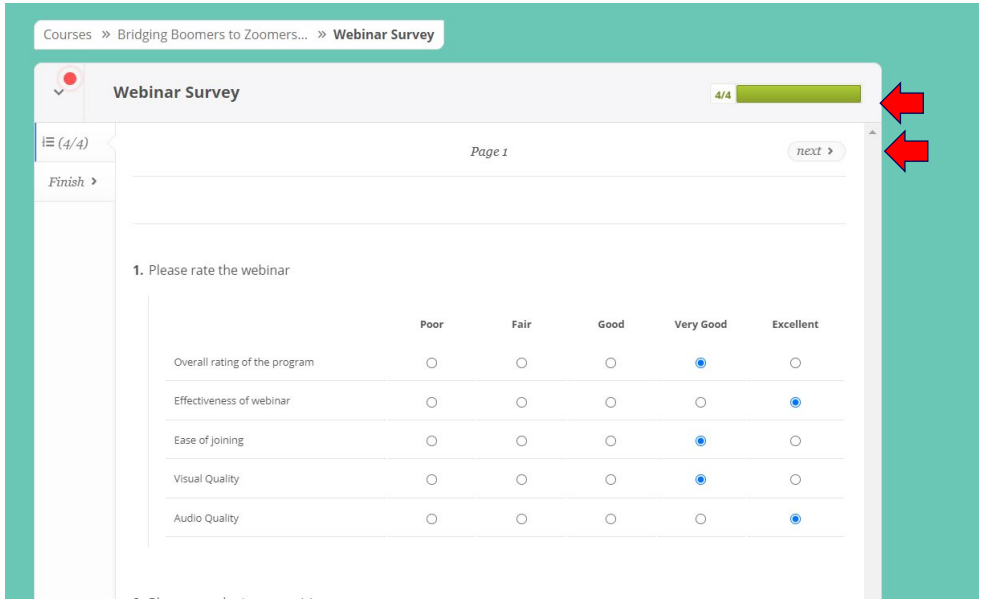


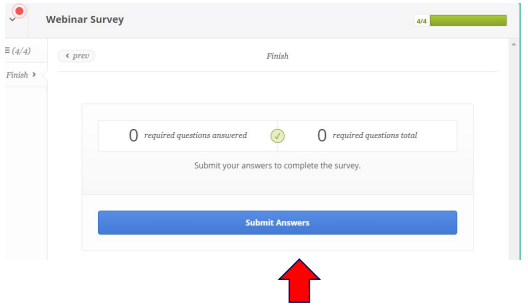
Evaluations and Submitting Credit

After viewing a webinar or OnDemand session, a pop-up will appear on the screen. In order to obtain credit:

1. Click the green “Go to next item”. This will open the evaluation survey.
2. Complete the evaluation questions (4 in total).
3. Once complete, click “Next” on the top or bottom of the page.
4. Click the blue “Submit Answers” box. This will complete your credit submission process.







Obtain Your Certificates in the Online Classroom

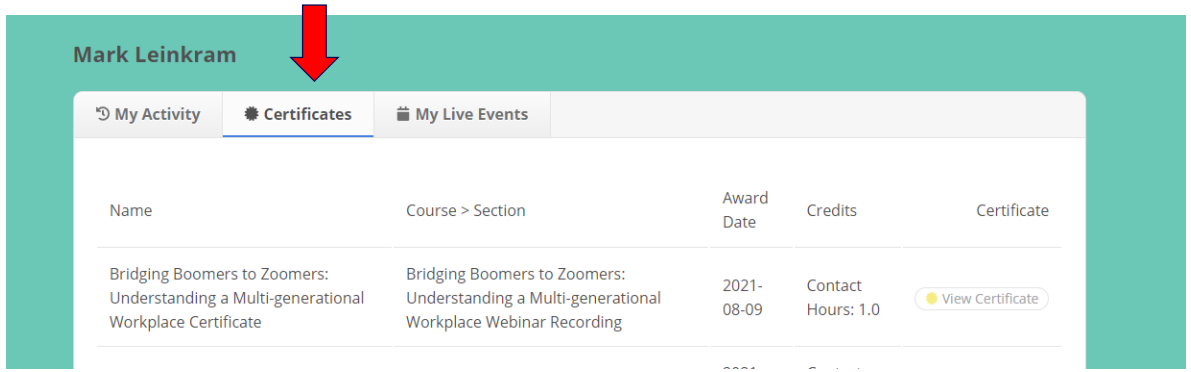
Bookmark the Online Classroom website: https://learning.aiha.org

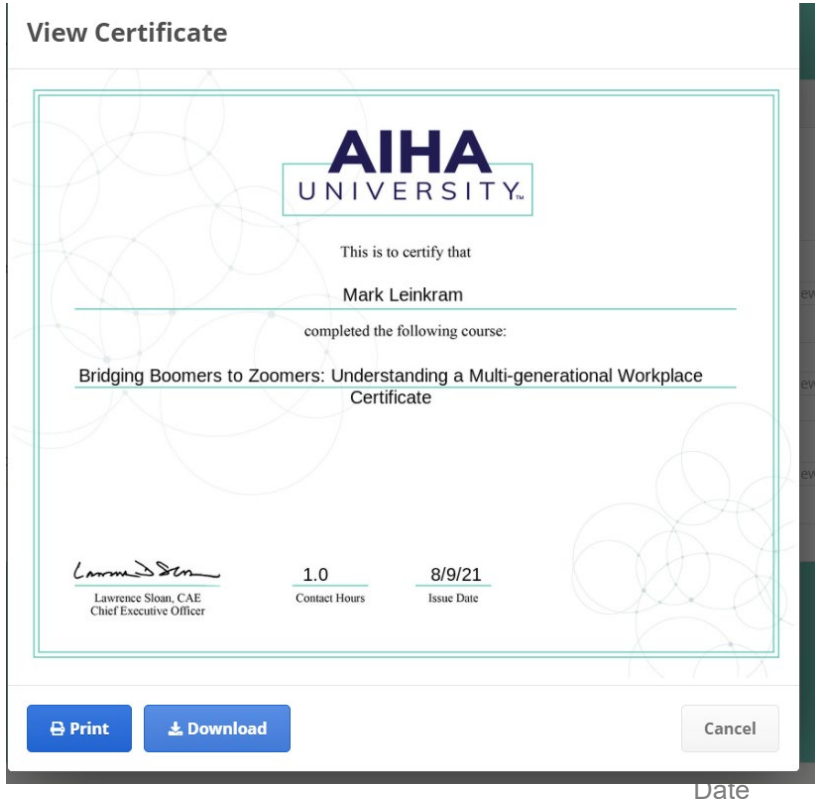
After logging in:

- Click “eLearning Subscribers” or “Online Classroom”

From there, click the “Certificates Tab”.

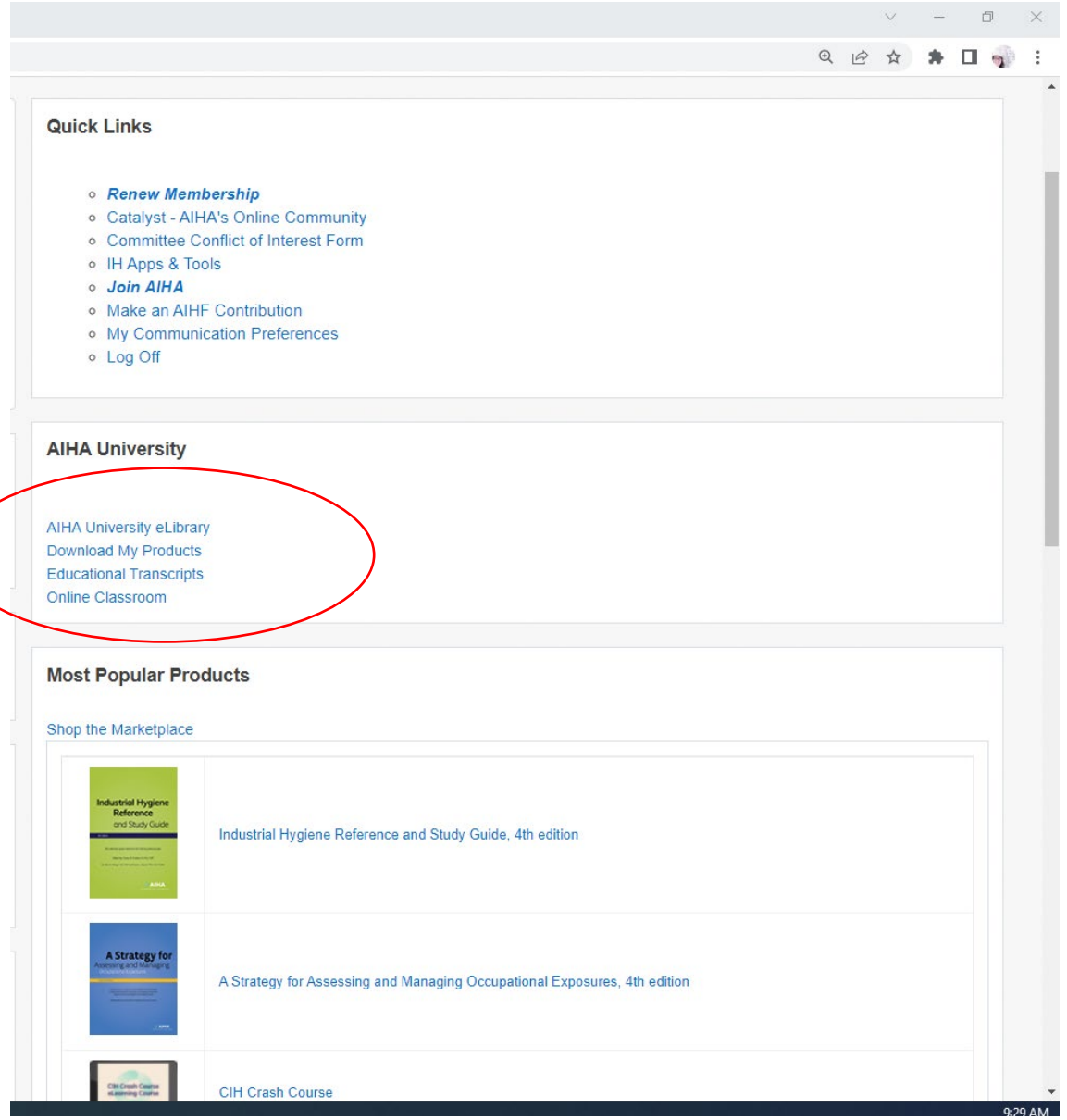
Click “View Certificate” to download the certificate.





How to Access your AIHA Transcript

1. Go to www.aiha.org. Click “Sign In” at the top right of the page. Use your AIHA login credentials
    - If you don’t know your credentials, or have never logged in before, click “Forgot Password?”
    - Enter your email address, username or AIHA Member ID
    - If you’re already signed in, still click “Sign In”
2. After signing in, your Account Dashboard will appear. Click “Educational Transcripts” to view your AIHA Transcript. You can print or save the page for your records.



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The subscriber's page for the current year will always be listed here on our website. Bookmark this page!

Questions?

Contact us at DLAssistant@aiha.org