



National Safety Council Safe Actions For Employee Return (SAFER) Task Force Scope and Responsibilities

The SAFER Task Force is a volunteer group of experts in the safety space, brought together with the purpose of delivering key resources, recommendations and tools for businesses as they commit to ensuring a safe work environment for their workforce.

As such, the Task Force will be comprised of a diverse set of perspectives and perform specific activities as outlined below:

Composition

The SAFER Task Force will be composed of the following representatives/points of view, with flexibility given to the National Safety Council to adjust this composition as needed:

- Task Force Chair – National Safety Council President & CEO, Lorraine Martin
- Task Force Secretary – National Safety Council Director, Campbell Institute, John Dony
- Other National Safety Council representatives from key areas such as Workplace, Government Affairs, Research, and Operations
- Representatives from NSC member companies across industry sectors willing to offer expertise, information, and resources to the initiative
- Representatives from trade associations willing to offer expertise, information, and resources to the initiative
- Representatives from government and industry partners, such as NIOSH and other safety NGOs, willing to offer expertise, information, and resources to the initiative
- Representatives from key advisory functions, such as Healthcare, Human Resources, Labor, Legal, and Workers Compensation
- Other representatives that bring significant other sources of knowledge, at the discretion of the Task Force Chair

Note that as this is a large body, this group will not be governance-oriented, nor will it follow traditional parliamentary procedure. It is expected that a leadership team within the Task Force will be called together shortly after the formal launch of the initiative, and that various sub-groups aligned along industry or topical focus areas will be created to support specific work streams.

Responsibilities & Activities

The primary responsibilities and activities of the Task Force are as follows:

- Assist in practice aggregation, guidance, and research efforts by providing expertise, insight, resources, and access to networks that may enrich the body of knowledge,
- Support either through in-kind exchange of time and insight, philanthropic support, or both, and
- Amplify SAFER's influence and voice, including communication, advocacy, positioning, and policy efforts as appropriate.



More broadly, the Task Force is intended to serve as its name suggests – taking action and strategically advising the National Safety Council as it undertakes the activities associated with its mission. With this in mind, the role of the Task Force may expand alongside the growth of the initiative; as this occurs, this document will be revised as appropriate.

Logistics & Time Commitment

The Task Force is expected to meet on a regular basis, as outlined below:

- Weekly teleconference – the Task Force will meet on a weekly basis by phone or web conference for approximately 60 minutes. Agendas will be prepared and distributed by the Task Force Chair and Secretary.

Additional meetings may take place with identified Task Force leadership members and sub-groups as outlined under Composition, to be determined after the formal launch of the initiative.

Task Force members may be asked to perform, on a voluntary basis, other activities as needed. These may include material review or information gathering, networking, or virtual event attendance on behalf of the SAFER taskforce.

The total time commitment per month expected of a SAFER Task Force member is approximately 12 hours, broken down as follows:

- 4 hours – weekly conference calls and preparation*
- 4 hours – additional leadership and/or sub-group calls*
- 4 hours – provision of expertise/insight/review*

**Please note, for some taskforce members, your commitment may be eligible as an in-kind contribution. NSC will engage those who may qualify, directly.*