VG Yearly Calendar 2023-2024

Month	Activity	Date	Time
MONTH	ACTIVITY	DEADLINE/DUE	TIME
January	AIHce EXP 2023 Pop-Up Session Abstract Deadline (https://https://www.aihceexp.org/aihce-exp-2023/speak-2023/pop-up-session-presenter-resources-2023)	January 18	11:59 p.m. (ET)
	AIHA staff reviews current membership status of committee members (all officers must be AIHA members)	January 20	11:59 p.m. (ET)
	Volunteer Groups Activity/Project Sheet Review and Update Deadline (https://app.smartsheet.com/sheets/hWfXRhX8HcJJ6wjWCG7MQqR63JV9PGJRWrJgJHp1?view=grid)	January 31	11:59 p.m. (ET)
	Update Profile and COI (all VG members) (https://online-ams.aiha.org/amsssa/f?p=STDSSA:101:::::P101_VC,P101_CONTEXT,CUST_CONTEXT,G_SUCCESS_URL:,,,ssaauthmenu.show_top_menu)	January 31	11:59 p.m. (ET)
February	Volunteer Groups Annual Report Deadline (https://app.smartsheet.com/b/form/b76b9a5442bc4ba990a8b81fed973333)	February 3	11:59 p.m. (ET)
	Completion of VG Annual Business Meeting Survey (https://www.surveymonkey.com/r/YSVT2GB)	February 3	11:59 p.m. (ET)
	AIHA Leadership Workshop - Virtual Session II Registration Opens	February 3	N/A
	VG Officers Training Series and Open Table Discussion (https://community.aiha.org/events/event-description?CalendarEventKey=556c52f7-f9e0-40e6-82a1-e500f3f85b3f&CommunityKey=3082d3bf-2669-4d94-b85a-	February 9	3:00 p.m. (ET)
	AIHF Scholarship Submission Deadline (https://www.aiha.org/get-involved/aih-foundation/aih-foundation-scholarships/aih-foundation-scholarships-application-eligibility)	February 13	11:59 p.m. (ET)
	R&D Officers Virtual Town Hall (https://community.aiha.org/events/event-description?CalendarEventKey=6d2580b3-2226-458b-94c8-01852b4d44d7&CommunityKey=3082d3bf-2669-4d94-b85a-	February 13	2:00 p.m. (ET)
	Outstanding Volunteer Groups Project Team Awards Submission Deadline (by invitation only)	February 28	11:59 p.m. (ET)
	Star Awards Submission Date (by invitation only)	February 28	11:59 p.m. (ET)
	Volunteer Groups Activity/Project Sheet Review and Update Deadline (https://app.smartsheet.com/sheets/hWfXRhX8HcJJ6wjWCG7MQqR63JV9PGJRWrJgJHp1?view=grid)	February 28	11:59 p.m. (ET)
	AIHce EXP 2023 Pop-Up Session Acceptance Notification	TDB	N/A
March	AIHA Leadership Workshop - Virtual Session II - 11:00 a.m.-1:30 p.m. (ET)	March 9	11:00 a.m. (ET)
	VG Officers Training Series and Open Table Discussion (https://community.aiha.org/events/event-description?CalendarEventKey=556c52f7-f9e0-40e6-82a1-e500f3f85b3f&CommunityKey=3082d3bf-2669-4d94-b85a-	March 9	
	AIHA Volunteer Groups Named Awards Recipient Info. Due (https://www.aiha.org/about-aiha/awards-and-opportunities/aiha-volunteer-group-awards)	March 14	11:59 p.m. (ET)
	Student and Early Career Professionals AIHce EXP Sponsorship Submission Deadline (https://www.aihceexp.org/aihce-exp-2023/attend-2023/i-am-attending-2023/for-students-2023/student-and-early-career-professional-	March 10	11:59 p.m. (ET)
	AIHce EXP 2023 Student Poster Abstract Deadline (https://www.aihceexp.org/aihce-exp-2023/get-involved-2023/call-for-proposals-2023)	March 15	11:59 p.m. (ET)
	AIHce EXP 2023 Student Presentation Abstract Deadline (https://www.aihceexp.org/aihce-exp-2023/get-involved-2023/call-for-proposals-2023)	March 15	11:59 p.m. (ET)
	Volunteer Groups e-Brochure Submission Deadline	March 18	11:59 p.m. (ET)
	Volunteer Groups Activity/Project Sheet Review and Update Deadline (https://app.smartsheet.com/sheets/hWfXRhX8HcJJ6wjWCG7MQqR63JV9PGJRWrJgJHp1?view=grid)	March 30	11:59 p.m. (ET)
April	VG Officers Training Series and Open Table Discussion (https://community.aiha.org/events/event-description?CalendarEventKey=556c52f7-f9e0-40e6-82a1-e500f3f85b3f&CommunityKey=3082d3bf-2669-4d94-b85a-	April 13	3:00 p.m. (ET)
	Volunteer Groups Activity/Project Sheet Review and Update Deadline (https://app.smartsheet.com/sheets/hWfXRhX8HcJJ6wjWCG7MQqR63JV9PGJRWrJgJHp1?view=grid)	April 30	11:59 p.m. (ET)
	AIHce EXP 2023 Student Poster Acceptance Notification	TBD	N/A
May	AIHce EXP 2022 - Phoenix, Arizona	May 22-24	N/A
	Volunteer Groups Activity/Project Sheet Review and Update Deadline (https://app.smartsheet.com/sheets/hWfXRhX8HcJJ6wjWCG7MQqR63JV9PGJRWrJgJHp1?view=grid)	May 30	11:59 p.m. (ET)
June	VG Officers Training Series and Open Table Discussion (https://community.aiha.org/events/event-description?CalendarEventKey=556c52f7-f9e0-40e6-82a1-e500f3f85b3f&CommunityKey=3082d3bf-2669-4d94-b85a-	June 8	3:00 p.m. (ET)
	New Volunteer Group Secretary Elections Completed	June 10	11:59 p.m. (ET)
	Volunteer Groups Activity/Project Sheet Review and Update Deadline (https://app.smartsheet.com/sheets/hWfXRhX8HcJJ6wjWCG7MQqR63JV9PGJRWrJgJHp1?view=grid)	June 30	11:59 p.m. (ET)
	AIHce EXP 2024 Abstract Submission Portal Opens	TBD	N/A
July	Volunteer Groups Project Funding Request Submission Deadline	July 1	11:59 p.m. (ET)
	VG Officers Training Series and Open Table Discussion (https://community.aiha.org/events/event-description?CalendarEventKey=556c52f7-f9e0-40e6-82a1-e500f3f85b3f&CommunityKey=3082d3bf-2669-4d94-b85a-	July 13	3:00 p.m. (ET)
	Volunteer Groups Activity/Project Sheet Review and Update Deadline (https://app.smartsheet.com/sheets/hWfXRhX8HcJJ6wjWCG7MQqR63JV9PGJRWrJgJHp1?view=grid)	July 30	11:59 p.m. (ET)
August	VG Officers Training Series and Open Table Discussion (https://community.aiha.org/events/event-description?CalendarEventKey=556c52f7-f9e0-40e6-82a1-e500f3f85b3f&CommunityKey=3082d3bf-2669-4d94-b85a-	August 10	3:00 p.m. (ET)
	Volunteer Groups Activity/Project Sheet Review and Update Deadline (https://app.smartsheet.com/sheets/hWfXRhX8HcJJ6wjWCG7MQqR63JV9PGJRWrJgJHp1?view=grid)	August 30	11:59 p.m. (ET)
September	VG Officers Training Series and Open Table Discussion (https://community.aiha.org/events/event-description?CalendarEventKey=556c52f7-f9e0-40e6-82a1-e500f3f85b3f&CommunityKey=3082d3bf-2669-4d94-b85a-	September 14	3:00 p.m. (ET)
	Fellows Nominations Portal Opens	September 28	N/A
	Volunteer Groups Activity/Project Sheet Review and Update Deadline (https://app.smartsheet.com/sheets/hWfXRhX8HcJJ6wjWCG7MQqR63JV9PGJRWrJgJHp1?view=grid)	September 30	11:59 p.m. (ET)
	AIHce EXP 2024 PDC/Education Submission Deadline	TBA	11:59 p.m. (ET)
October	AIHA Fellows Nomination Portal Opens	October 1	N/A
	VG Officers Training Series and Open Table Discussion (https://community.aiha.org/events/event-description?CalendarEventKey=556c52f7-f9e0-40e6-82a1-e500f3f85b3f&CommunityKey=3082d3bf-2669-4d94-b85a-	October 12	3:00 p.m. (ET)
	AIHA Named Awards Open Call Portal Opens	October 20	11:59 p.m. (ET)
	Volunteer Groups Activity/Project Sheet Review and Update Deadline (https://app.smartsheet.com/sheets/hWfXRhX8HcJJ6wjWCG7MQqR63JV9PGJRWrJgJHp1?view=grid)	October 31	11:59 p.m. (ET)

	Month	Activity	Date	Time
46		Leadership Workshop In-Person (Falls Church, Virginia)	TBA	N/A
47		AIHA Board Nominating Committee Nominations	TBA	N/A
48		AIHA Board of Directors Nominations	TBA	N/A
49	**November**	AIHA Named Awards Selection Committee Nominations Portal Opens	November 4	11:59 p.m. (ET)
50		AIHA Fellows Selection Committee Nominations Portal Opens	November 4	11:59 p.m. (ET)
51		VG Officers Training Series and Open Table Discussion (https://community.aiha.org/events/event-description?CalendarEventKey=556c52f7-f9e0-40e6-82a1-e500f3f85b3f&CommunityKey=3082d3bf-2669-4d94-b85a-	November 9	3:00 p.m. (ET)
52		Volunteer Groups Activity/Project Sheet Review and Update Deadline (https://app.smartsheet.com/sheets/hWfXRhX8HcJJ6wjWCG7MQqR63JV9PGJRWrJgJHp1?view=grid)	November 30	11:59 p.m. (ET)
53	**December**	Fellows Nominations Deadline	December 31	11:59 p.m. (ET)
54		AIHA Named Awards Deadline	December 31	11:59 p.m. (ET)
55		Review Volunteer Group Webpage Deadline	December 31	11:59 p.m. (ET)
56		Volunteer Groups Activity/Project Sheet Review and Update Deadline (https://app.smartsheet.com/sheets/hWfXRhX8HcJJ6wjWCG7MQqR63JV9PGJRWrJgJHp1?view=grid)	December 31	11:59 p.m. (ET)
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