



ARIZONA AIHA LOCAL SECTION OFFICERS

Meeting Minutes

August 11th, 12:00 p.m.

Zoom Meeting

<https://us02web.zoom.us/j/81678022090?pwd=UhhKtkJsRGdkRnpJRTVLM015bEVrQT09>

Meeting ID: 816 7802 2090 Passcode: 117193

Call in #: +1 669 900 6833

Officers Attendance:

	Present		Present
Aaron Baldwin - Past President.		Christina Collins -Treasurer	x
Michael Breu - President	x	Marie Thorsen-Treasurer-Elect	x
Cary Gherman – President-Elect	x	Dylan Staak – 2 nd Year Director	Proxy
Krysta Myers -Secretary	Proxy	Heidi Partlowe – 1 st Year Director	Proxy
Sharon Shindel – Secretary-Elect	x	Student Section Representative	
		Isaac Roa	x

- 1) Welcome – Call to Order at 12:04
- 2) AIHA LSAG (see .pdf at end of agenda) – John Moore from AIHA
- 3) Approval of July meeting minutes Motion by Mr. Gherman, seconded by Ms. Thorsen.

4) Routine Business

- a) Treasury Report- \$3000 sent to U of A Student. Report approved by board.

	Last Month	Current Month
Wells Fargo	\$ 19,593.83	\$ 16643.83
PayPal	\$ 167.79	\$ 191.76

5) Old Business/Last Meeting - None

4) PDC/Webinars –

- Kevin Ashley (Breu/Staak) planned for 2nd week in October. Will ask for October 6 or 20th. Topic – Consensus Standards and the importance of them when selecting methods and guidance for sampling.
- Confirmed for - August -Kent Candy- Los Alamos- Assigning health hazard severity ratings using GHS Health Hazard Statements for use in Qualitative Exposure Assessments
- September - Dr. Jacob Affolter- Philosophy professor at ASU Set for 9/15 1:00 p.m. to 3:00 p.m. Will start annual meeting at 12:30.
 - Online only, no in person due to Delta variant.
- Future PDCS:
 - Stephanie Caler- Gas Monitoring
 - Jake Nurre (Noise/ Hearing Conservation-November)
 - Tentative: Noise Damping in the near future (Staak/Collins) -Jeff Komrower (Noise Control Engineering)

5) Marketing/Outreach Update –

No update

6) Safety Summit Committee (Thorson) – No update



ARIZONA AIHA LOCAL SECTION OFFICERS
Meeting Minutes
August 11th, 12:00 p.m.
Zoom Meeting

<https://us02web.zoom.us/j/81678022090?pwd=UHhKTkJsRGdkRnpJRTVLM015bEVrQT09>

Meeting ID: 816 7802 2090 Passcode: 117193

Call in #: +1 669 900 6833

8) New Business/Open discussion

Need to review the AIHA Playbook from John Moore to see if we have learnings.
Would like to invite new board members to Sept 8th Board meeting. Mr. Breu will add Robyn to meeting notice.

9) Roundtable

10) August to do list: Planning for Tucson ½ day PDC and University Student Career Panel. Mr. Breu volunteers to chair committee to prep for PDC. In past was in Tucson, but with virtual meetings should we consider having this virtual. Will wait to hear from U of A on policy on in-person meetings/training.
October/November suggested as good time for PDC. Agreed to plan for early November to avoid exams and Thanksgiving. Need speaker topic that would be interesting for students.
Mr. Roa to provide input on date/time. Last year used a portion of an IH class.

Action Items:

- Action items: Ms. Myers to send out Constant Contact notice to members for Sept. meeting 12:30-3
- Mr. Breu to contact Kevin Ashely for specific date for October
- Mr. Roa to provide input on November date for PDC

Next Board Meeting September 8th at 12pm

Motion to adjourn: Ms. Collins, seconded by Mr. Gherman 12:55

Month	Task	Person(s) Assigned
January	BoD meeting	President
	Holiday Party	Program Committee / President-Elect
	AZ Invoice Members	Treasurer
	Update Constant Contact Email list/ Review contact information based on National provided data and make any updates (as needed throughout the year)	Treasurer
February	BoD meeting	President



Arizona
LOCAL SECTION

ARIZONA AIHA LOCAL SECTION OFFICERS

Meeting Minutes

August 11th, 12:00 p.m.

Zoom Meeting

<https://us02web.zoom.us/j/81678022090?pwd=UHhKTkJsRGdkRnpJRTVLM015bEVrQT09>

Meeting ID: 816 7802 2090 Passcode: 117193

Call in #: +1 669 900 6833

	Clean-up the Constant Contact list and reach out to National Arizona members who have not joined the local section	Secretary
March	BoD meeting AIHA/ASSP – Host AZ Safety & Health Summit	President Board
April	BoD meeting	President
	File with Az Corp Commission	Treasurer
May	BoD meeting	President
	File 990-N with IRS	Treasurer
	Arrange Ethics Training	Board
June	BoD meeting	President
	File Group Exemption with AIHA	Treasurer
	Joint AIHA/ASSE Social	Board
	Send out Officer Elections Ballot	Past President
July	BoD meeting	President
	UofA Research Stipend Agreement Funding	President/Treasurer
August	BoD meeting	President
	Planning for Tucson ½ day PDC and University Student Career Panel	President/Director
	Annual Calendar Planning meeting	Board
September	Annual Meeting, Webinar	Program Committee / President-Elect
	Intro New Officers	President
	Update Website with new Board Members	Director
	Send New Officer List to the Regional Director and AIHA National	President
	Safety Summit Kick Off meeting	Board
October	BoD meeting	President
	Send Business Plan to Regional Director and National	President
	New officer orientation to train on responsibilities and business plan, Constant Contact	President
	Constant Contact Survey (Every odd year)	President
November	BoD meeting	President
	Bylaws review	President
	Holiday event planning	Board



Arizona
LOCAL SECTION

ARIZONA AIHA LOCAL SECTION OFFICERS
Meeting Minutes
August 11th, 12:00 p.m.
Zoom Meeting

<https://us02web.zoom.us/j/81678022090?pwd=UHhKTkJsRGdkRnpJRTVLM015bEVrQT09>

Meeting ID: 816 7802 2090 Passcode: 117193

Call in #: +1 669 900 6833

	Determine if we want to purchase webinars for next year	Board
	Designate AIHA Leadership Training Attendee	Board
	UofA Student Outreach – Career Panel	Board
	Tucson PDC	Board
	Create the membership renewal event and schedule it to send out in January	Treasurer
	PO Box Renewal	Treasurer
	Solicit Board of Director candidates	
December	BoD meeting	President
	Renew Constant Contact	Treasurer
	Webinar	Treasurer / Director
	Renew Mini-Subscription to AIHA Webinars	Treasurer