



ARIZONA AIHA LOCAL SECTION OFFICERS

Meeting Agenda

September 8th, 12:00 p.m.

Zoom Meeting

<https://us02web.zoom.us/j/81678022090?pwd=UhhKTKJsRGdkRnpJRTVLM015bEVrQT09>

Meeting ID: 816 7802 2090 Passcode: 117193

Call in #: +1 669 900 6833

Officers Attendance:

	Present		Present
Aaron Baldwin - Past President.		Christina Collins -Treasurer	x
Michael Breu - President	x	Marie Thorsen-Treasurer-Elect	
Cary Gherman – President-Elect	x	Dylan Staak – 2 nd Year Director	
Krysta Myers -Secretary		Heidi Partlowe – 1 st Year Director	x
Sharon Shindel – Secretary-Elect	x	Student Section Representative	
		Isaac Roa	x

- 1) **Welcome – Call to Order at: 12:04**
- 2) **Approval of July meeting minutes** Motion to approve Ms. Partlowe, second Ms. Collins.
- 3) **Annual; Meeting planning**
Reviewed new board members names. Plan is for board members to introduce themselves at annual meeting. Mr. Staak will host the meeting. Automatic reminders will be sent out via Constant Contact.

4) Routine Business

a) **Treasury Report-** Mr. Gherman motioned to approved, Mr. Brue seconded motion.

	Last Month	Current Month
Wells Fargo	\$ 16643.83	\$ 16668.83
PayPal	\$ 191.76	\$ 191.76

- 5) **AIHA LSAG (see AIHA Playbook)** Mr. Gherman proposed that all board members review the AIHA playbook and then the board review options to add to local section and having board members come in with ideas they would like to implement.
- 6) **Old Business/Last Meeting**
Tucson U of A 2 hr PDC. November 10th is proposed. Student club is in process of getting new advisor as current one is stepping down. Next meeting will provide update. Suggest sending out save the date once date is finalized. Discussed COVID restrictions. Decided to do virtual event and if students are gathered in classroom, the students can call in as a group. **Mr. Brue to confirm with Jake Nurre for November date. Mr. Roa to check to see if there are students interested in presenting.**

6) PDC/Webinars –

- ~~Confirmed for August – Kent Candy – Los Alamos – Assigning health hazard severity ratings using GHS Health Hazard Statements for use in Qualitative Exposure Assessments – Cancelled due to illness of instructor.~~
- September - Dr. Jacob Affolter- Philosophy professor at ASU Set for 9/15 1:00 p.m. to 3:00 p.m.
- October - Kevin Ashley October 20thConfirmed



ARIZONA AIHA LOCAL SECTION OFFICERS

Meeting Agenda

September 8th, 12:00 p.m.

Zoom Meeting

<https://us02web.zoom.us/j/81678022090?pwd=UHhKTkJsRGdkRnpJRTVLM015bEVrQT09>

Meeting ID: 816 7802 2090 Passcode: 117193

Call in #: +1 669 900 6833

- November – Tucson PDC
- Future PDC options:
 - Stephanie Caler- Gas Monitoring
 - Jake Nurre (Noise/ Hearing Conservation-November)
 - Unavailable till 2022: Noise Damping in the near future (Staak/Collins) -Jeff Komrower (Noise Control Engineering)

7) **Marketing/Outreach Update** – No update

8) **Safety Summit Committee (Thorson)** – Mr. Gherman reported out. April 21st is planned for Summit. Currently planned for in person.

9) **AZ AIHA Outreach Committee** – Mr. Brue seeking participation in outreach to ASU IH course, participation in career panel on Dec 2, 5-7 PM.

10) **New Business/Open discussion** - None

12) **September to do list:** 1) Update Website with new officers **Ms. Shindel to work with Ms. Myers.** 2) Safety Summit Kick off meeting – moved to August on business plan.

Action Items: - See highlighted items.

Next Board Meeting October 14th. **Ms. Shindel to connect with Ms. Myers on rescheduling zoom meeting.**

Annual Meeting 9/15/2021 12:30-3:00 p.m.

Motion to adjourn: Ms. Shindel motioned to adjourn, Ms. Collins seconded.

Month	Task	Person(s) Assigned
January	BoD meeting	President
	Holiday Party	Program Committee / President-Elect
	AZ Invoice Members	Treasurer
	Update Constant Contact Email list/ Review contact information based on National provided	Treasurer



Arizona
LOCAL SECTION

ARIZONA AIHA LOCAL SECTION OFFICERS

Meeting Agenda
September 8th, 12:00 p.m.
Zoom Meeting

<https://us02web.zoom.us/j/81678022090?pwd=UHhKTkJsRGdkRnpJRTVLM015bEVrQT09>

Meeting ID: 816 7802 2090 Passcode: 117193

Call in #: +1 669 900 6833

	data and make any updates (as needed throughout the year)	
February	BoD meeting	President
	Clean-up the Constant Contact list and reach out to National Arizona members who have not joined the local section	Secretary
March	BoD meeting AIHA/ASSP – Host AZ Safety & Health Summit	President Board
April	BoD meeting	President
	File with Az Corp Commission	Treasurer
May	BoD meeting	President
	File 990-N with IRS	Treasurer
	Arrange Ethics Training	Board
June	BoD meeting	President
	File Group Exemption with AIHA	Treasurer
	Joint AIHA/ASSE Social	Board
	Send out Officer Elections Ballot	Past President
July	BoD meeting	President
	UofA Research Stipend Agreement Funding	President/Treasurer
August	BoD meeting	President
	Planning for Tucson ½ day PDC and University Student Career Panel	President/Director
	Annual Calendar Planning meeting	Board
September	Annual Meeting, Webinar	Program Committee / President-Elect
	Intro New Officers	President
	Update Website with new Board Members	Director
	Send New Officer List to the Regional Director and AIHA National	President
	Safety Summit Kick Off meeting	Board
October	BoD meeting	President
	Send Business Plan to Regional Director and National	President
	New officer orientation to train on responsibilities and business plan, Constant Contact	President
	Constant Contact Survey (Every odd year)	President
November	BoD meeting	President



Arizona
LOCAL SECTION

ARIZONA AIHA LOCAL SECTION OFFICERS

Meeting Agenda

September 8th, 12:00 p.m.

Zoom Meeting

<https://us02web.zoom.us/j/81678022090?pwd=UHhKTkJsRGdkRnpJRTVLM015bEVrQT09>

Meeting ID: 816 7802 2090 Passcode: 117193

Call in #: +1 669 900 6833

	Bylaws review	President
	Holiday event planning	Board
	Determine if we want to purchase webinars for next year	Board
	Designate AIHA Leadership Training Attendee	Board
	UofA Student Outreach – Career Panel	Board
	Tucson PDC	Board
	Create the membership renewal event and schedule it to send out in January	Treasurer
	PO Box Renewal	Treasurer
	Solicit Board of Director candidates	
December	BoD meeting	President
	Renew Constant Contact	Treasurer
	Webinar	Treasurer / Director
	Renew Mini-Subscription to AIHA Webinars	Treasurer