



ARIZONA AIHA LOCAL SECTION OFFICERS
March 14th, 2023, 12:00 – 1:00 p.m.

Officers Attendance:

Table with 4 columns: Name, Present (March), Present (April), Present (May). Rows include Dylan Staack, Cary Gherman, Dee Huddleston, Krysta Myers, Sharon Shindel, Sheila Gwizdak, Christina Collins, Robin Steiner, Eric Lyding, Student Section Representative, and Sam Sneed.

- 1) Welcome
2) Approval of previous meeting minutes
3) Routine Business
• Treasury Report-

Table with 3 columns: Category, Last Month, Current Month. Rows include Wells Fargo and Paypal.

4) Programming/PDC/Webinars – (1st Year Director –Robyn Steiner/ Eric Lyding

- May – AIHCE
• June
• July
• August
• September – Jeff Komrower: Noise Control Course 09/21
• SRP – Mohave Conference Room
o 11:00 – 12:00 Lunch; 12:30 – 2:30 presentation
• Future PDCs:
o Noise Damping in the near future (Mr. Staack/Ms. Collins) -Jeff Komrower (Noise Control Engineering)
o PDC speaker updates

5) AZ AIHA Outreach Committee - (2nd Year Director –Robyn Steiner/ Eric Lyding)

- New opportunities?
• Will get comics from Ben Rome 4/11/2023 shooting
• AZ Safety Summit (November 1st) booth ideas?
• Invite Student Section rep to work booth?
• Call for speaker CC?
(1) Statistics?
• Potential to invite local STEM students to attend and get familiar with the industry.



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- Need student rate- Dee to escalate to the AZ Safety Summit Board
- Purchase Banner through National or Local

### 6) New Business/Roundtable

- File with AZ Commission Corp- Christina done
- Tucson PDC recap
  - Three presentations:
    - (1) Jenna Honan – Modeling Child Dirt Consumption
    - (2) Tina Fingesi – Indoor time activity program: Is what we know the same?
    - (3) Pedro Galladro – VOCs exposures in small businesses
      - Add Jenna and Tina to calendar to follow up on presentations at the end of the year
- Award of \$3000 For Tina Fingesi was distributed
- AIHce Prep and Planning updates – Huddleston/Baldwin/Lyding
  - Ben Rome filming opportunity (Michael Ochs, Sharon, Dylan, Dee)
    - (1) 4/11/2023 @ 2:00
  - Still looking for volunteers to help out at AIHCE and Fun Run?
  - Dee is still working on confirming Kate Gallego at opening presentation.
    - (1) Confirmed by Michael Ochs. Meeting first week of May to review opening presentation
    - (2) Update on number of students AZ AIHA has sponsored for AIHce – Christina
      - (a) 3 students have signed up that we have sponsored
- AZ Health and Safety Summit -Nov 1 at the Double Tree in Tempe
  - Donations going to Kids Chance of AZ and Safety for Non-Profits
  - Potential to pay for a high-level speaker at the event?
    - (1) No longer a need
  - Updated from AIHA safety summit planning committee.
  - Any new ideas for speakers for Safety Summit?
    - (1) Maybe reach out to previous AIHA local section presenters?
      - (a) Vanessa for Comms and IH
      - (b) Safety for NonProfits -Sharon and Cary
      - (c) IH in Healthcare- Dee?
- Cary has put together a good list of candidates for next years election.
  - Present candidates
    - (1) Candidates have submitted interest for all positions
  - Need any other candidates? Recommendations from the board?

### 7) To do list:

Month	Task	Person(s) Assigned
January	BoD meeting	President
	Holiday Party	Program Committee / President-Elect
	Planning for Tucson ½ day PDC and University Student Career Panel	President/Director
	AZ Membership Invoice	Treasurer



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	Update Constant Contact Email list/ Review contact information based on National provided data and make any updates (as needed throughout the year)	Treasurer
February	BoD meeting	President
	Clean-up the Constant Contact list and reach out to National Arizona members who have not joined the local section	Secretary
March	BoD meeting	President
April	BoD meeting	President
	File with Az Corp Commission	Treasurer
	AIHA/ASSP – Host AZ Safety & Health Summit (moved to November)	Board
May	BoD meeting	President
	File 990-N with IRS	Treasurer
	Arrange Ethics Training	Board
June	BoD meeting	President
	File Group Exemption with AIHA	Treasurer
	Joint AIHA/ASSE Social	Board
	Send out Officer Elections Ballot	Past President
July	BoD meeting	President
August	BoD meeting	President
	Annual Calendar Planning meeting	Outgoing Board & Incoming Board
September	Annual Meeting, Webinar	Program Committee / President-Elect
	Intro Incoming Officers	President
	Update Website with new Board Members	Director
	Send Incoming Officer List to the Regional Director and AIHA National	President
	Safety Summit Kick Off meeting	Board
October	BoD meeting	President
	Send Business Plan to Regional Director and National	President
	New officer orientation to train on responsibilities and business plan, Constant Contact	President
	Constant Contact Survey (As needed)	President
November	BoD meeting	President
	Bylaws review	President
	Holiday event planning	Board
	Determine if we want to purchase webinar subscription for next year	Board
	Designate AIHA Leadership Training Attendee	Board
	UofA Student Outreach – Career Panel	Board



Arizona  
LOCAL SECTION

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	Create the membership renewal event and schedule it to send out in January	Treasurer
	PO Box Renewal	Treasurer
	Solicit Board of Director candidates	
December	BoD meeting	President
	Renew Constant Contact	Treasurer
	Renew Mini-Subscription to AIHA Webinars (if board decided to subscribe next year)	Treasurer