



AZ-AIHA Monthly Board Meeting, January 9, 2024 Agenda

2023/2024 Officers Attendance:

Table with 4 columns: Name/Title, Present, Name/Title, Present. Rows include Dylan Staack, Dee Huddleston, Aaron Bankhead, Sharon Shindel, Novi Wong, Sheila Gwizdak, Christina Collins, Eric Lyding, Aaron Baldwin, Jersey Orias, and Pedro Flores Gallardo.

1) Welcome, meeting called to order at 12:04 PM.

Approval of previous meeting minutes Christina motioned to approve, Eric seconded, motion approved.

2) Routine Business

Treasury Report (Shelia Gwizdak, Christina Collins)

Dylan motioned to raise dues to \$40 starting next year, Christina seconded, motion approved. Local dues haven't been raised in 20+ years and are low compared to other local sections.

Table with 3 columns: Category, Last Month, Current Month. Rows include Wells Fargo and PayPal.

3) Programming/PDC/Webinars

Website: status on updates (membership link, bios, aesthetics, etc.)

Holiday Social: Date & Time: Friday, January 26, 2024, 5:30pm (5:30-6:30 dinner, games begin at 6:30pm) Place: Game Show Battle Rooms (https://gameshowbattlerooms.com/) 6909 W. Ray Rd., Ste 29 Chandler, AZ 85226

- Currently have 18 spots filled, Sheila to send out additional email from Constant Contact.
No sponsors currently signed up. OHD is a potential sponsor, Dylan will check.
Planning for 20 attendees (attendees can be added one week ahead of time)
Pricing: \$1,866 total + \$400 bar tab and desert (~\$2.3k total)
Food: Award Winning Bar-B-Que dinner (two meat, three sides, desert)
Drinks: AIHA will run a bar tab and hand out two drink tickets per attendee
Sponsors: Sponsorship will be solicited from Vendors who will be given a few minutes during the Social to highlight their organization and services/products (not sure if there is room for a product display). Will be seeking sponsor(s) to offset \$1,000. Questions:
Event charge \$25 for non-member +1, free +1 for members

ACTION (Sheila): send out second email to members about event.

Spring PDC: March 12, 2023 – Tucson Campus, 10:00AM - 12:00PM start (breakfast served)

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- Student Presentation #1: Yoonhee Jung (Risk tradeoffs and risk-perceptions of nurses on cleaning and disinfection (C&D) products: “green” vs. “traditional”),
- Student Presentation #2: Rietta Wagoner (Heat Exposure, Heavy Metal Exposure, and Acute Kidney Injury in a migratory Agricultural Population)
- Other Ideas:
  - **ACTION** Dee will contact student reps to ensure we have room scheduled 9:30 -12:30, and if student presenters are ready.
  - **ACTION** (Aaron Bankhead): Ask Rustin Reed to present on Heat Stress at the March PDC at UA. (Also check with ADOSH to see what they’re doing with heat stress?) – no response yet from Rustin. Dylan to reach out to Rustin.
  - Career Panel?
  - **ACTION** (Sheila/Novi): Sponsorship Opportunity – Lead communication with vendors for sponsorship of the PDC
  - **ACTION:** Dee - Finalize speakers and send out email notice of PDC.
  - **Potential Speakers/Topics ACTION** (All Board): Board to brainstorm speakers for 2024 Meetings
  - Christina Collins – Confined Space
  - “Inspector/Regulator Tales from the Field” – Christopher Brandon
  - Heidi Partlow offered to do a presentation on new EPA exposure limits (not sure if she will be in town the 12<sup>th</sup> of March though – follow-up with her at the Holiday Party – she will be there)
    - **Ethics?** Should we get some ethics training on the calendar?

### 2024 AZ Health and Safety Summit

- We are in need of a planning committee for the 2024 Summit, suggested that Aaron Bankhead to lead with AZ-ASSP President Elect Jon Cordoba [jcordoba@p3safetysolutions.com](mailto:jcordoba@p3safetysolutions.com) as they will both be President by November. Christina, Dee and Aaron Baldwin will also join the planning team.
  - **ACTION** (Aaron Bankhead): Meeting with John Cordoba for introductions and initial discussions on 1/11/24 2024 Health and Safety Summit (and Sponsorship).
- Possible 2-day summit next year, one day of conference and one day golf tournament
- Possible location for 2024 Arizona Grand Resort, 8000 South Arizona Grande E, Phoenix, AZ 85044

### 4) AZ AIHA Outreach & Student Committee

- Scholarships were awarded in November. Distributed \$3,000 evenly between the two research projects \$1,500 to Yoonhee Jung (Green Disinfectants) and \$1,500 to Rietta Wagoner (Heat and Heavy Metal) both students have agreed to present at the Spring PDC in Tucson.
- Outreach: Tonopah Valley high School Career Fair – scheduled for Jan 31, Sharon and Aaron Bankhead to present. Eric has equipment we can borrow.
- CAP – Christine doing outreach to Boy Scouts during merit badge event scheduled for 20& 21<sup>st</sup>.
- Chandler Innovation Fair - <https://www.chandleraz.gov/explore/special-events/chandler-innovation-fair> 10-2 Feb 24<sup>th</sup>. Need to see who is available to support. Deadline is Jan 27<sup>th</sup>.
  - i. **ACTION:** Aaron Baldwin to post request in Constant Contact for volunteers. Dee will check if she is available and will sign up if so. Eric, Aaron Baldwin and Novi may also be available.



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- **ACTION:** Sharon to purchase banner.

**5) New Business/Roundtable**

- Discussed funding/hosting a meeting at Embry Riddle (Prescott) to have more facetime with students and members located in that area. AZ-ASSP and AZ-EIA are interested in a joint meeting if we get enough interest.
  - **ACTION** (Christina): Reach out to Embry Riddle professor to gauge interest in a joint meeting (AIHA, ASSP, EIA, ER). Awaiting response.
- Business Plan has been submitted to Thursa.
- **ACTION** (Aaron Baldwin): Schedule in-person meetings every month. In person participants need to arrive at 11 AM so there is time to get lunch and get situated in room. Meeting will start at 12.

**To do list:**

Month	Task	Person(s) Assigned
January	BoD meeting	President
	Holiday Party	Program Committee / President-Elect
	Planning for Tucson ½ day PDC and University Student Career Panel	President/Director
	AZ Membership Invoice	Treasurer
	Update Constant Contact Email list/ Review contact information based on National provided data and make any updates (as needed throughout the year)	Treasurer
February	BoD meeting	President
	Clean-up the Constant Contact list and reach out to National Arizona members who have not joined the local section	Secretary
March	BoD meeting	President
April	BoD meeting	President
	File with Az Corp Commission	Treasurer
	Planning for Safety Summit	Board
May	BoD meeting	President
	File 990-N with IRS	Treasurer
	Arrange Ethics Training	Board
June	BoD meeting	President
	File Group Exemption with AIHA	Treasurer
	Joint AIHA/ASSE Social	Board
	Send out Officer Elections Ballot	Past President
July	BoD meeting	President
August	BoD meeting	President
	Annual Calendar Planning meeting	Outgoing Board & Incoming Board
September	Annual Meeting, Webinar	Program Committee / President-Elect
	Intro Incoming Officers	President



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	Update Website with new Board Members	Director
	Send Incoming Officer List to the Regional Director and AIHA National	President
October	BoD meeting	President
	Send Business Plan to Regional Director and National	President
	New officer orientation to train on responsibilities and business plan, Constant Contact	President
	Constant Contact Survey (As needed)	President
November	BoD meeting	President
	Bylaws review	President
	Holiday event planning	Board
	Determine if we want to purchase webinar subscription for next year	Board
	Designate AIHA Leadership Training Attendee	Board
	UofA Student Outreach – Career Panel	Board
	Create the membership renewal event and schedule it to send out in January	Treasurer
	PO Box Renewal	Treasurer
	Solicit Board of Director candidates	
December	BoD meeting	President
	Renew Constant Contact	Treasurer
	Renew Mini-Subscription to AIHA Webinars (if board decided to subscribe next year)	Treasurer