Job Description

The Office of Building Water System Oversight (BWSO) within the Bureau of Environmental Sciences and Engineering (ESE) is responsible for conducting inspections to ensure compliance with various rules and regulations aimed at improving the operating conditions of various engineering systems such as cooling towers, water tanks, evaporative condensers, internal plumbing, and waste water systems in order to prevent risks associated with these systems throughout New York City.

DUTIES WILL INCLUDE BUT NOT BE LIMITED TO:

--Providing overall supervision and assigning individual tasks and projects for the water tank field inspection unit, which is responsible for conducting inspections of building water supply and distribution systems including water tanks and premise plumbing system.

--Supervising, scheduling and coordinating personnel in conducting environmental health investigations, regulatory inspections, complaints and other related activities to ensure compliance in accordance with Federal, State and City Health Codes.

--Assisting in the development, implementation and enforcement of water tank system inspection protocols, policies, and procedures.

--Establishing data structure and reporting and preparing reports for tracking program objectives and supporting program evaluation.

--Identifying research questions and conducting scientific research based on data collected aimed at improving water tank management and program performance.

--Assisting senior management in developing and implementing data maintenance, processes, and procedures to standardize field operations reporting practices and ensuring regulatory compliance.

--Analyzing, monitoring, evaluating, and reporting progress on compliance and enforcement trends.

--Reviewing and providing guidance related to the issuance of OATH summonses for non-compliance with New York City laws and regulations.

--Reviewing current and proposed legislations and ensuring policies, procedures and protocols align with regulatory compliance.

--Assisting with literature reviews, data analysis and preparation of progress reports and data summaries.

--Conducting research and technical support for special projects related to the prevention of waterborne illnesses.

Minimum Qual Requirements

1. For Assignment Level I (only physical, biological and environmental sciences and public health) A master's degree from an accredited college or university with a specialization in an appropriate field of physical, biological or environmental science or in public health.

   To be appointed to Assignment Level II and above, candidates must have:

   1. A doctorate degree from an accredited college or university with specialization in an appropriate field of physical, biological, environmental or social science and one year of full-time experience in a responsible supervisory, administrative or research capacity in the appropriate field of specialization; or

   2. A master's degree from an accredited college or university with specialization in an appropriate field of physical, biological, environmental or social science and three years of responsible full-time research experience in the appropriate field of specialization; or

   3. Education and/or experience which is equivalent to "1" or "2" above. However, all candidates must have at least a master's degree in an appropriate field of specialization and at least two years of experience described in "2" above. Two years as a City Research Scientist Level I can be substituted for the experience required in "1" and "2" above.

NOTE:
Probationary Period
Appointments to this position are subject to a minimum probationary period of one year.

Preferred Skills

Supervisory experience in managing technical and field operations staff

Technical experience and knowledge in the area of drinking water systems, water treatment, mechanical engineering, hydraulics or plumbing apprenticeship

Research, evaluation and excellent writing skills

Compliance and regulatory enforcement experience

Ability to effectively communicate with staffing at all levels, other agencies and the public.

Additional Information

**IMPORTANT NOTES TO ALL CANDIDATES:**
Please note: If you are called for an interview you will be required to bring to your interview copies of original documentation, such as:
• A document that establishes identity for employment eligibility, such as: A Valid U.S. Passport, Permanent Resident Card/Green Card, or Driver’s license.
• Proof of Education according to the education requirements of the civil service title.
• Current Resume
• Proof of Address/NYC Residency dated within the last 60 days, such as: Recent Utility Bill (i.e. Telephone, Cable, Mobile Phone)

Additional documentation may be required to evaluate your qualification as outlined in this posting’s “Minimum Qualification Requirements” section. Examples of additional documentation may be, but not limited to: college transcript, experience verification or professional trade licenses.

If after your interview you are the selected candidate you will be contacted to schedule an on-boarding appointment. By the time of this appointment you will be asked to produce the originals of the above documents along with your original Social Security card.

**LOAN FORGIVENESS**

The federal government provides student loan forgiveness through its Public Service Loan Forgiveness Program (PSLF) to all qualifying public service employees. Working with the DOHMH qualifies you as a public service employee and you may be able to take advantage of this program while working full-time and meeting the program’s other requirements.

Please visit the Public Service Loan Forgiveness Program site to view the eligibility requirements:

"FINAL APPOINTMENTS ARE SUBJECT TO OFFICE OF MANAGEMENT & BUDGET APPROVAL"

To Apply

Apply online with a cover letter to https://a127-jobs.nyc.gov/. In the Job ID search bar, enter: job ID number # 426972.

We appreciate the interest and thank all applicants who apply, but only those candidates under consideration will be contacted.

The NYC Health Department is committed to recruiting and retaining a diverse and culturally responsive workforce. We strongly encourage people of color, people with disabilities, veterans, women, and lesbian, gay, bisexual, and transgender and gender non-conforming persons to apply.

All applicants will be considered without regard to actual or perceived race, color, national origin, religion, sexual orientation, marital or parental status, disability, sex, gender identity or expression, age, prior record of arrest; or any other basis prohibited by law.

Residency Requirement

New York City residency is generally required within 90 days of appointment. However, City Employees in certain titles who have worked for the City for 2 continuous years may also be eligible to reside in Nassau, Suffolk, Putnam, Westchester, Rockland, or Orange County. To determine if the residency requirement applies to you, please discuss with the agency representative at the time of interview.

POSTING DATE 12/27/2019
POST UNTIL 04/22/2020

The City of New York is an Equal Opportunity Employer